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<h1>AP&P Agenda</h1>	Thursday, September 26, 2019 BE 314 3:00 pm – 5:30 pm
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Type of Meeting: *Regular*
Note Taker: *Cheyenne Odenthal*
Please Review/Bring: The past minutes for accuracy.

- Committee Members:**
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| <p><i>Dr. Les Uhazy, Co-chair</i>
 <i>Kathryn Mitchell, Co-chair</i>
 <i>Jeffrie Ahmad, Faculty Division Rep</i>
 <i>Dr. Ronald Chapman, Faculty Division Rep</i>
 <i>Timothy Sturm, Faculty Division Rep</i>
 <i>Dr. Jessica Eaton, Articulation Officer</i>
 <i>Luis Echeverria, Faculty Division Rep</i>
 <i>Dr. Ibrahim Ganley, Faculty Division Rep</i>
 <i>Gabrielle Poorman, Adjunct Rep</i>
 <i>Gregory Bormann, Dean CTE</i>
 <i>Gary Roggenstein, Dean, Transfer</i></p> | <p><i>Dr. Richie Neil Hao, Faculty Division Rep</i>
 <i>Michael Hutchison, Faculty Division Rep</i>
 <i>Dr. Scott Lee, Faculty Division Rep/Librarian/DE Liaison</i>
 <i>Cynthia Littlefield, Faculty Division Rep</i>
 <i>Dr. Mark McGovern, Faculty Division Rep</i>
 <i>Terry Rezek, Faculty Division Rep</i>
 <i>Richard Biritwum, Faculty Division Rep</i>
 <i>LaDonna Trimble, Student Services Dean</i>
 <i>James Dorn, Faculty Division Rep</i>
 <i>Melvin Quezada, Student Rep</i></p> |
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Items	Person	Action
I. Opening comments from the Co-chair	<i>Kathryn Mitchell</i>	
II. Minutes 9/12/19	<i>All</i>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
III. Informational Item - Proxies for representatives - Meeting schedule: 10/10/19, 10/24/19, 11/14/19	<i>Kathryn Mitchell</i>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
IV. Discussion - Dates/times for reps to conduct training for Fall 2019 (AP&P: Course Outline of Record, Degree or Certificate)	<i>Kathryn Mitchell</i>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>

<p>Development/Revision Training Using CurricUNET (FLEX)) - Dr. Richie Hao volunteered for: 9/26 1:30-2:30 and 10/3 1:00-2:00. Michael Hutchinson volunteered for 10/9 3:00-4:00 and 10/21 1:00-2:00</p> <ul style="list-style-type: none"> - Deactivation Impact - Approve removal of advisories - Tech review committee volunteers 		
<p>V. Action</p> <p><i>AP&P Goals 2019-2020</i></p> <ol style="list-style-type: none"> 1. Approve the 230 courses and various programs and certificates needing review and revision as per Title 5 requirements during the 2019 fall semester in order to remain in good standing and inclusion in the 2020-2021 catalog. 2. Continue to develop new ADT programs, programs, and certificates. 3. Review, revise, and approve AP&P Handbook. 4. Create a Task Group to review BP 4020 and AP 4021 policies and provide recommendations for revision (re Program Discontinuance policies). 5. Transition from CurricUNET to eLumen. <p><i>Community & Corporate Education</i> Please see attached document</p> <p><i>Non Substantial Course Revision:</i> None</p> <p><i>New Course Development:</i> KINF 191 Beginning Swimming MUS 106 Music of Mexico, Latin America and The Caribbean</p> <p><i>Substantial Course Revision:</i> CFE 101 Introduction to Early Childhood Education CFE 103 The Child in Family and Community Relationships CFE 111 Supervising Adults in Child Care Settings</p>	<p><i>Kathryn Mitchell</i></p>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>

<p>CFE 113 Inclusive Early Childhood Education HE 120 Stress management MUS 131 Piano I MUSC 132 Piano II MUS 231 Piano III OT 201 Administrative Office Procedures</p> <p><i>Non Substantial Program Revision:</i> None</p> <p><i>Substantial Program Revision:</i> None</p> <p><i>New Program Development:</i> None</p> <p><i>Course Deactivation:</i> None</p> <p><i>Program Deactivation:</i> None</p>		
<p>NEXT MEETING DATE: 10/10/19</p>		

Community Services

1. American Red Cross Basic Life Support (CPR, 1st Aid, and AED Training)*
2. CA Food Handler Card (English/Spanish)*
3. CA Food Handler Card & Food Protection Manager's Certification Online Proctoring*
4. CA Guard Card Training*
5. Customer Service Training
6. Emerging Leadership
7. Food Protection Manager's Certification (English & Spanish)*
8. Football Conditioning*
9. Fundraising Fundamentals*
10. Grant Writing Fundamentals*
11. Grant Writing Intermediate*
12. Grant Writing Research Fundamentals*
13. GRE Test Preparation
14. Who Owns the Icehouse? The Entrepreneurial Mind-Set
15. Loan Signing*
16. Notary Public*
17. Nursing Preceptorship*
18. Respiratory Care Preceptorship*
19. American Heart Assoc. Recognition of Cardiac and Respiratory Emergencies
20. Retirement Planning*
21. SAT Test Preparation*
22. Two-Day Grant Writing Retreat

Contract Education

1. Customer Service Hospitality Representative Training*
2. Westside Union School District-Cottonwood IDEA Academy Children's Choir*

Corporate Training

ETP

1. Computing for Production
2. Leadership

Grant Funded (C&CS and Foundation manage jointly)

1. AVSOMC Strings Academy*

Online (third party education providers)

Career Step

1. Medical Transcriptionist
2. Pharmacy Technician
3. EKG Technician

Carson Dunlop

1. Home Inspection Training

ed2go

1. Achieving Success with Difficult People
4. Administrative Assistant Applications
5. Administrative Assistant Fundamentals

6. Advanced PC Security
7. Become a Physical Therapy Aide
8. Become a Veterinary Assistant
9. Become a Veterinary Assistant II – Canine Reproduction
10. Become a Veterinary Assistant III –Practical Skills
11. Become an Optical Assistant
12. Certificate in Complementary and Integrative Health
13. Certificate in End of Life Care
14. Certificate in Food, Nutrition and Health
15. Certificate in Gerontology
16. Certificate in Global Healing Systems
17. Certificate in Healing Environments for Body, Mind and Sprit
18. Certificate in Health Aging
19. Certificate in Holistic and Integrative Health
20. Certificate in Holistic and Integrative Health: Foundations 1
21. Certificate in Holistic and Integrative Health: Foundations 2
22. Certificate in Holistic and Integrative Health: Foundations 3
23. Certificate in Infectious Diseases and Infection Control
24. Certificate in Integrative Mental Health
25. Certificate in Legal and Ethical Issues in Healthcare
26. Certificate in Meditation
27. Certificate in Nutrition, Chronic Disease, and Health Promotion
28. Certificate in Pain Assessment and Management
29. Certificate in Perinatal Issues
30. Certificate in Spirituality, Health, and Healing
31. Certificate in Starting Your Own Business in Health and Healing
32. Certificate in Stress Management
33. Creating a Classroom Web Site
34. Creating a Successful Business Plan
35. Empowering Students with Disabilities
36. Explore a Career as a Paralegal
37. Explore a Career as a Pharmacy Technician
38. Explore a Career in Medical Transcription
39. Explore a Career in Nursing
40. Genealogy Basics
41. Happy and Healthy Pregnancy
42. Helping Elderly Parents
43. How to get Started in Game Development
44. Introduction to In Design CC
45. Introduction to Python 2.5 Programming
46. Introduction to Python 3 Programming
47. Introduction to Stock Options
48. Introduction to Windows 8
49. Introduction to XML
50. Jump Start Your Career with LinkedIn
51. Keys to Successful Money Management
52. Lose Weight and Keep It Off
53. Luscious, Low Fat, Lighting-Quick Meals
54. Project Management Applications

55. Project Management Fundamentals
56. Project Management Fundamentals II
57. Project Management Solutions
58. Ready, Set, Read!
59. Responsive Web Design
60. Secrets of the Caterer
61. Skills for Making Great Decisions
62. Solving Classroom Discipline Problems
63. Solving Classroom Discipline Problems II
64. Spanish for Law Enforcement
65. Spanish for Medical Professionals
66. Spanish for Medical Professionals II
67. Start Your Own Small Business
68. Starting a Nonprofit
69. Stocks, Bonds, and Investing. Oh, My!
70. The Analysis and Valuation of Stocks
71. Understanding the Cloud
72. Using Social Media in Business
73. Write Effective Web Content