**To access the network drive on your Mac computer, please follow these directions:**

The network drive is accessed via the “Finder” application.. To access the “Finder” application, either click on the Finder app in your system tray,

A screenshot of a video game

Description automatically generated

or click on your desktop until “Finder” appears in the “Menu” bar (see yellow arrow in image below)..

To connect to the Network Drive, click on the “Go” tab in the Finder app (see red arrow in image below) and go down to “Connect to Server” (see purple arrow in image below) and click.

Graphical user interface, text, application

Description automatically generated

In the dialog box that opens up, type in the following (using no quotes). “smb://avcfiles.avc.edu/UserDocs” (see green arrow in image below)

Click on the “+” sign (red arrow) to add the network address to your favorites..Graphical user interface, text, application, website

Description automatically generated

To connect to the saved server, click and highlight the server you want to connect to (see red arrow in image below). Click connect (see pink arrow in image below)…

You will login using your AVC credentials

Username (without @avc.edu)

Password (your single sign-on password)

Graphical user interface, application

Description automatically generated