

## FACILITIES SERVICES

### 2015 – 16 Budget Requests

#### **Requests to be Reviewed, Approved and Prioritized by Facilities Services**

- Vehicles
- Furniture (New & Replacement)
- Fixtures (Signage, Bulletin Boards, Whiteboards, Drinking fountains, Window coverings, Antennas, etc.)
- Equipment – Coordination approval required if space and/or utilities are affected.
- Relocations and Rearrangements (Assignment & use of space)
- Any physical change or addition to the campus (Utilities, Painting, Walls & Doors, Flooring, Lighting, HVAC, Access, Plumbing etc.)

#### **Guiding Principles**

- Significant positive impact on campus environment
- Safe and healthy campus for students, staff and the public
- Greatest value for the investment
- Compliance with regulatory requirements
- Direct positive impact on the learning environment