

Classification Reclassification for Fiscal Year 2023-24
13.14 Classification/Reclassification Process Calendar
REVISED

On January 13, 2023, the AVCCD and AVCFCE agreed to a timeline for processing reclassification requests. The parties were unable to complete the reclassification reviews to meet the April and May timelines and have modified the calendar as follows:

13.14 Classification/Reclassification Process Timeline.

January	Classified Reclassification Request applications available.
January 23	The employee will submit the Classification/Reclassification applications to Human Resources and the supervisor electronically or hard copy Note: Employees make a copy for your records.
February 3	Supervisor will make comments on the application and review with employee before submitting to Human Resources and the Union President electronically or hard copy. Note: The employee will also receive a copy with the supervisor's comments.
February 10	Reclassification applications and Supervisors Reviews forwarded to Committee
February – March	Reviews continue
June 7*	Recommendation forwarded to college president
June 12*	Vice President of Human Resources or designee issues Reclassification Decisions to the employee and the Federation
June 20*	Appeals due to Human Resources and the appeal process begins
June 30*	Reclassification results sent to the Board of Trustees
July 1	The Reclassification is implemented.

* New Dates

Note: Please refer to the District Website for Memorandum's of Understanding for annual revised timelines at www.avc.edu/administration/hr/cba.

On this 12th day of June 2023, the AVCCD and AVCFCE agree with the aforementioned meeting date changes for 23-24 and the signatures below demonstrate approval of this agreement.

Bridget Cook

Bridget Cook
AVCCD Chief Negotiator

Pamela Ford

Pamela Ford
AVCFCE Chief Negotiator

Jennifer Zellet

Dr. Jennifer Zellet
Superintendent/President

06/01/23











2023-24 Revised Classification Reclassification Calendar

Final Audit Report

2023-06-01

Created:	2023-06-01
By:	Kim Correa (kcorrea2@avc.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAA3TjgqHC9Eljf7utaiRGIIn04iwPsQZa1p

"2023-24 Revised Classification Reclassification Calendar" History

-  Document created by Kim Correa (kcorrea2@avc.edu)
2023-06-01 - 10:02:14 PM GMT- IP address: 207.233.90.1
-  Document emailed to Pamela Ford (pford@avc.edu) for signature
2023-06-01 - 10:03:52 PM GMT
-  Email viewed by Pamela Ford (pford@avc.edu)
2023-06-01 - 10:04:06 PM GMT- IP address: 66.249.84.65
-  Document e-signed by Pamela Ford (pford@avc.edu)
Signature Date: 2023-06-01 - 10:05:16 PM GMT - Time Source: server- IP address: 207.233.90.1
-  Document emailed to Bridget Cook (blcook@avc.edu) for signature
2023-06-01 - 10:05:17 PM GMT
-  Email viewed by Bridget Cook (blcook@avc.edu)
2023-06-01 - 11:12:50 PM GMT- IP address: 66.249.84.69
-  Document e-signed by Bridget Cook (blcook@avc.edu)
Signature Date: 2023-06-01 - 11:13:04 PM GMT - Time Source: server- IP address: 207.233.90.1
-  Document emailed to Jennifer Zellet (jzellet@avc.edu) for signature
2023-06-01 - 11:13:06 PM GMT
-  Email viewed by Jennifer Zellet (jzellet@avc.edu)
2023-06-01 - 11:50:43 PM GMT- IP address: 66.249.84.67
-  Document e-signed by Jennifer Zellet (jzellet@avc.edu)
Signature Date: 2023-06-01 - 11:50:52 PM GMT - Time Source: server- IP address: 207.233.90.1

✔ Agreement completed.

2023-06-01 - 11:50:52 PM GMT