

3/21/2023

**Memorandum of Understanding Between
Antelope Valley College Federation of Teachers (AVCFT)
And
Antelope Valley Community College (DISTRICT)**

This Memorandum of Understanding Agreement (MOU) is made as of the 21st day of March 2023 by and between the Antelope Valley College Federation of Teachers ("AVCFT") and Antelope Valley Community College District ("DISTRICT"), collectively known as the "PARTIES" concerning the DISTRICT's request to add 2 class times to the existing block schedule. The proposed schedule will be attached to this MOU. The block schedule for the sciences will remain unchanged.

1. The Parties agree that there is a restrictive timeframe of 2024-2025 by which the DISTRICT must achieve threshold enrollment and FTES targets. The DISTRICT target for the end of AY 2024-2025 is 11,400 FTES or greater.
2. The 6:30 AM course block is a scheduling option for any instructional term. All disciplines are not required to schedule classes during that block of time.
3. The pilot of additional class sessions will begin Summer 2023 and extend through the end of Academic Year 2024-2025. The DISTRICT will gather data at the end of each term (SU, FA, SP) and share with all PARTIES for evaluative purposes to determine the future of the pilot. Data will be collected from both the [IERP Dashboards](#) on the AVC website and California Community Colleges Chancellor's Office– Data Mart, whichever is available, with the CCC-Data Mart data superseding AVC data.
 - a. FTES for summer, 2023, fall 2023, and spring, 2024 terms
 - b. Enrollment for summer 2023, fall 2023, and spring 2024 terms
 - c. Specific disciplines / courses scheduled during new time blocks and number of students enrolled (by discipline and course)
4. This MOU does not preclude any recommendations made by the Calendar Committee
5. The PARTIES agree that all existing rights afforded by the collective bargaining agreement will continue and be in full effect, except as noted in sections 7 & 8 of this MOU.
6. The PARTIES agree that current practices regarding assignment of courses will be followed, particularly regarding the earliest section. Preference forms shall be updated to include the new blocks.
7. The DISTRICT agrees during this pilot period to take a more lenient approach to low-enrolled sections in new times. Specifically, classes will be allowed to run with an enrollment of 12 students or 60 % of the class maximum, whichever is smaller. If a course in the 6:30 am block and a course in a later block both have similar enrollments, both shall be maintained. Administration may opt to run a class at a lower enrollment.
8. Since this is a trial program, the Priority of Assignment (POA) will not apply to classes scheduled in the 6:30 am block. Specifically, if a 6:30 am class gets canceled, an instructor will not have bumping rights with the exception of a full-time faculty member who has not made load. However, any instructor who teaches a 6:30 am class, which runs, will receive a \$500 stipend for each 6:30 am class.

3/21/2023

9. Unintended Consequences: Should an unforeseen issue arise, the Federation and the AVC President/Superintendent will consult and come to a mutual agreement to resolve the issue.
10. Agreement to this document by the AVCFT does not indicate settlement or confer agreement on any litigation between the AVCFT and the AVCCD regarding changes to the Academic Calendar specific to the removal of Winter Intersession.
11. This MOU expires at the end of AY2024-2025 (Spring 2025). Continuance of this project is dependent upon the recommendation of the Calendar Committee and any subsequent required negotiations.

Antelope Valley College Federation of Teachers

Cindy Hendrix

Cindy Hendrix, Vice President/Lead Negotiator

March 21, 2023

Date

Antelope Valley Community College District

Bridget Cook

Bridget Cook, Esq., Lead Negotiator

March 21, 2023

Date

Jennifer Zellet

Jennifer Zellet, Ph.D., Superintendent/President

March 21, 2023

Date

6-week DSCH Schedule Block Pattern (assumes 1 holiday)

(More/fewer holidays may change end time)

<u>18 hour classes (1 weekly hour)</u>	<u>36 hour classes (2 weekly hours)</u>	<u>54 hour classes (3 weekly hours)</u>	<u>72 hour classes (4 weekly hours)</u>	<u>90 hour classes (5 weekly hours)</u>	<u>108 hour classes (6 weekly hours)</u>
<u>MW or TR</u>	<u>MTWR</u>	<u>MTWR</u>	<u>MTWR</u>	<u>MTWR</u>	<u>MTWR</u>
17.6 hours (1.6 CH)	36.8 hours (1.6 CH)	52.9 hours (2.3 CH)	71.3 hours (3.1 CH)	89.7 hours (3.9 CH)	108.1 hours (4.7 CH)
No break	No break	10 min. break	30 min. break	20 min. break	30 min. break
6:30 - 7:50	6:30 - 7:50				
8:00 - 9:20	8:00 - 9:20	8:00 - 10:05	7:45 - 10:50	8:00 - 11:35	7:45 - 12:10
9:30 - 10:50	9:30 - 10:50		9:30 - 12:35		
11:00 - 12:20	11:00 - 12:20	10:15 - 12:20	11:00 - 2:05		
12:30 - 1:50	12:30 - 1:50	12:30 - 2:35	12:30 - 3:35		
2:00 - 3:20	2:00 - 3:20		2:00 - 5:05	12:30 - 4:05	12:30 - 4:55
3:30 - 4:50	3:30 - 4:50	2:45 - 4:50			
5:00 - 6:20	5:00 - 6:20	5:00 - 7:05	5:00 - 8:05		
6:30 - 7:20 or 7:30 - 8:50	6:30 - 7:20 or 7:30 - 8:50	7:15 - 9:20	6:30 - 9:35 or 7:15 - 10:20	5:30 - 9:05 or 6:30 - 10:05	5:30 - 9:55 or 6:00 - 10:25

Revised 11/28/22

DRAFT

8-week Fall/Spring DSCH Schedule Block Pattern (assumes 1 holiday)

(More/fewer holidays may change end time)

18 hour classes (1 weekly hour)	36 hour classes (2 weekly hours)	54 hour classes (3 weekly hours)		72 hour classes (4 weekly hours)		90 hour classes (5 weekly hours)		108 hour classes (6 weekly hours)		Lecture/Lab (6 weekly hours)
MW or TR	MW or TR	MTWR	Lab 2/wk	MTWR		MTWR		MTWR		MTWR
18 hours (1.2 CH)	34.5 hours (2.3 CH)	49.6 hours (1.6 CH)	52.5 hours (3.5 CH)	71.3 hours (2.3 CH)		86.8 hours (2.8 CH)		105.4 hours (3.4 CH)		105.4 hours (3.4 CH)
5 min. break	10 min. break	No break	20 min. break	10 min. break		10 min. break		20 min. break		20 min. break
		6:30 - 7:50								
8:00 - 9:05	8:00 - 10:05	8:00 - 9:20	7:45 - 11:00	8:00 - 10:05		8:00 - 10:30		7:45 - 10:55		7:45 - 10:55
9:30 - 10:35	9:30 - 11:35	9:30 - 10:50								
11:00 - 12:05	10:15 - 12:20	11:00 - 12:20	11:15 - 2:30	10:15 - 12:20		11:00 - 1:30		11:15 - 2:25		11:15 - 2:25
		12:30 - 1:50		12:30 - 2:35						
1:00 - 2:05	1:00 - 3:05	2:00 - 3:20	2:45 - 6:00			2:00 - 4:30		2:45 - 5:55		2:45 - 5:55
2:30 - 3:35	3:15 - 5:20	3:30 - 4:50		2:45 - 4:50						
4:00 - 5:05		5:00 - 6:20		5:00 - 7:05		5:00 - 7:30				
6:00 - 7:05	6:00 - 8:05	6:30 - 7:20 or 7:30 - 8:50	6:15 - 9:15 or 6:30 - 9:45 or 7:15 - 10:30	7:15 - 9:20		7:45 - 10:15		6:15 - 9:10 or 6:30 - 9:40 or 7:15 - 10:25		6:15 - 9:10 or 6:30 - 9:40 or 7:15 - 10:25

DRAFT

Revised 1/30/23

12-week DSCH Schedule Block Patterns (assumes 1 holiday)

(More/fewer holidays may change end time--summer 2023 holidays: 5/29 (M), 6/19 (M), 7/4 (T))

18 hour classes (1 weekly hour)	36 hour classes (2 weekly hours)	54 hour classes (3 weekly hours)			72 hour classes (4 weekly hours)		90 hour classes (5 weekly hours)		108 hour classes (6 weekly hours)	
	<u>MW or TR</u>	<u>MW or TR</u>	<u>Sgl Session or Lab</u>	<u>MTWR</u>	<u>MW or TR</u>	<u>MTWR</u>	<u>MW or TR</u>	<u>MTWR</u>	<u>MW or TR</u>	<u>MTWR</u>
17.6 hours (1.6 CH)	36.8 hours (1.6 CH)	52.9 hours (2.3 CH)	53.9 hours (4.9 CH)	51.7 hours (1.1 CH)	71.3 hours (3.1 CH)	70.5 hours (1.5 CH)	89.7 hours (3.9 CH)	89.3 hours (1.9 CH)	108.1 hours (4.7 CH)	108.1 hours (2.3 CH)
No break	20 min. break	10 min. break	30 min. break	5 min. break	30 min. break	No break	20 min. break	No break	30 min. break	10 min. break
	6:30 - 7:50			6:45 - 7:50		6:45 - 7:45				
8:00 - 9:20	8:00 - 9:20	8:00 - 10:05	8:00 - 12:05	8:00 - 9:05	7:45 - 10:50	8:00 - 9:15	8:00 - 11:35	7:45 - 9:20	7:45 - 12:10	8:00 - 10:05
9:30 - 10:50	9:30 - 10:50			9:30 - 10:35	9:30 - 12:35	9:30 - 10:45		9:30 - 11:05		
11:00 - 12:20	11:00 - 12:20	10:15 - 12:20		11:00 - 12:05	11:00 - 2:05	11:00 - 12:15		11:00 - 12:35		10:15 - 12:20
	12:30 - 1:50	12:30 - 2:35	12:30 - 4:35	12:30 - 1:35	12:30 - 3:35	12:30 - 1:45	12:30 - 4:05			12:30 - 2:35
1:00 - 2:20	2:00 - 3:20			2:00 - 3:05	2:00 - 5:05	2:00 - 3:15		12:45 - 3:20	12:30 - 4:55	
2:30 - 3:50	3:30 - 4:50	2:45 - 4:50		3:30 - 4:35		3:30 - 4:45		3:30 - 5:15		2:45 - 4:50
4:00 - 5:20	5:00 - 6:20	5:00 - 7:05		5:00 - 6:05	5:00 - 8:05	5:00 - 6:15	5:00 - 8:35			5:00 - 7:05
5:30 - 6:50 or 6:00 - 7:20 or 7:30 - 8:50	6:30 - 7:20 or 7:30 - 8:50	7:15 - 9:20	6:00 - 10:05 (single day)	6:30 - 7:35 or 8:00 - 9:05	6:30 - 9:35 or 7:15 - 10:20	6:30 - 7:45 or 8:00 - 9:15	6:30 - 10:05	5:30 - 7:05 or 6:30 - 8:05 or 8:15 - 9:50	5:30 - 9:55 or 6:00 - 10:25	7:15 - 9:20

DRAFT

16-week WSCH Schedule Block Patterns

18 hour classes (1 weekly hour)	36 hour classes (2 weekly hours)	54 hour classes (3 weekly hours)			72 hour classes (4 weekly hours)			90 hour classes (5 weekly hours)			108 hour classes (6 weekly hours)			Lecture/Lab (6 weekly hours)	ART/DM/PHTC/ Science labs
		MW or TR	Sgl Session	Science labs	MW or TR	MWF/TRF	Sgl Session or Lab	MW or TR	MTWR	Sgl Session or Lab	MW or TR	MTWR	MW or TR	MW or TR	MW or TR
18 hours (1 CH)	36 hours (2.3 CH)	54.4 hours (1.6 CH)	54.4 hours (3.2 CH)	54.4 hours (3.2 CH)	71.4 hours (2.1 CH)	71.4 hours (1.4 CH)	71.4 hours (4.2 CH)	88.4 hours (2.8 CH)	88.4 hours (1.3 CH)	88.4 hours (5.2 CH)	108.8 hours (3.2 CH)	108.8 hours (1.6 CH)	108.8 hours (3.2 CH)	108.8 hours (3.2 CH)	108.8 hours (3.2 CH)
No break	10 min. break	No break	25 min. break	25 min. break	20 min. break	No break	35 min. break	20 min. break	No break	45 min. break	25 min. break	No break	25 min. break	25 min. break	25 min. break
		6:30 - 7:50							6:45 - 7:50			6:30 - 7:50			
8:00 - 8:50	8:00 - 10:05	8:00 - 9:20	7:45 - 10:50	7:45 - 10:50	8:00 - 10:05	8:00 - 9:10	8:00 - 12:05	8:00 - 10:30	8:00 - 9:05	7:45 - 12:50	7:45 - 10:50	8:00 - 9:20	7:45 - 10:50	7:45 - 10:50	7:45 - 10:50
9:30 - 10:20		9:30 - 10:50	9:30 - 12:35			9:30 - 10:40			9:30 - 10:35		9:30 - 12:35	9:30 - 10:50	9:30 - 12:35		
11:00 - 11:50	10:15 - 12:20	11:00 - 12:20	11:00 - 2:05	11:00 - 2:05	10:15 - 12:20	11:00 - 12:10		11:00 - 1:30	11:00 - 12:05		11:00 - 2:05	11:00 - 12:20	11:00 - 2:05	11:00 - 2:05	11:00 - 2:05
12:30 - 1:20		12:30 - 1:50	12:30 - 3:35		12:30 - 2:35	12:30 - 1:40	12:30 - 4:35		12:30 - 1:35		12:30 - 3:35	12:30 - 1:50	12:30 - 3:35		
2:00 - 2:50	12:30 - 2:35	2:00 - 3:20	2:00 - 5:05	2:30 - 5:35		2:00 - 3:10		2:00 - 4:30	2:00 - 3:05	1:00 - 6:05	2:00 - 5:05	2:00 - 3:20	2:00 - 5:05	2:30 - 5:35	2:30 - 5:35
3:30 - 4:20	2:45 - 4:50	3:30 - 4:50			2:45 - 4:50	3:30 - 4:40			3:30 - 4:35		3:30 - 4:50	3:30 - 4:50			
5:00 - 5:50	5:00 - 7:05	5:00 - 6:20	5:00 - 8:05		5:00 - 7:05	5:00 - 6:10		5:00 - 7:30	5:00 - 6:05	5:00 - 10:05	5:00 - 8:05	5:00 - 6:20	5:00 - 8:05		
6:00 - 6:50 or 7:00 to 7:50	7:15 - 9:20	6:30 - 7:50 or 8:00 - 9:20	6:30 - 9:35 or 7:15 - 10:20	6:00 - 9:05 or 6:30 - 9:35 or 7:15 - 10:20	7:15 - 9:20	6:30 - 7:40 or 8:00 - 9:10	6:00 - 10:05 (single day)	7:45 - 10:15	6:30 - 7:35 or 8:00 - 9:05		6:30 - 9:35 or 7:15 - 10:20	6:30 - 7:20 or 7:30 - 8:50	6:30 - 9:35 or 7:15 - 10:20	6:00 - 9:05 or 6:30 - 9:35 or 7:15 - 10:20	6:00 - 9:05 or 6:30 - 9:35 or 7:15 - 10:20

DRAFT

Revised 1/30/2023