



Faculty Professional Development Committee Agenda

September 11, 2019
2:30 – 4:00 p.m.
L-201

Type of Meeting: Regular
Please Review/Bring: Agenda packet

COMMITTEE MEMBERS

- Rosa Brambila Fuller, Faculty Co-chair
- Duane Rumsey, Administrative Council Member
- Dr. Irit Gat, Administrative Council Member
- VACANT – Administrative Council Member
- Mark Hoffer, Faculty Member
- Dr. Rona Brynin, Faculty Member
- Dr. De’Nean Coleman-Carew, Faculty Member
- Dr. Zia Nisani, Faculty Member
- Tiesha Klundt, Faculty Member
- Dr. Barbara Fredette, Faculty Member
- Jane Bowers, Faculty Member
- John Wanko, Faculty Member
- VACANT – Faculty Member
- VACANT – Faculty Member
- Dr. Liette Bohler, Tenure Evaluation Coordinator
- Greg Krynen, Technical Liaison
- Nate Dillon, Faculty Union Rep
- Michelle Hernandez, Confidential Management/Supervisory/Administrators
- VACANT - Adjunct Representative
- Monica Carreon, Classified Representative
- VACANT - ASO Member

Guests:

Items	Action
I. Opening Comments from Faculty Co-chair	
II. Open comments from the Public	
III. Approval of Agenda	A.
IV. Approval of Minutes	
V. Discussion Items	<ul style="list-style-type: none"> A. Welcome Back & Introductions B. Ice Breaker – Michelle Hernandez C. Minutes Taker Rotation & Template D. Year in Review and 2019-20 Calendar (attachment) E. 2019-20 Goals and Focus

	<ul style="list-style-type: none"> F. Budget (attachment) G. Meeting Norms, Expectations, Agenda Minutes, Ice Breakers, Proxy (attachment) H. Alternate FPD Program Updates: FLC and IEP – Mark Hoffer (attachment) I. FPDC Meeting Calendar J. Equity + Pedagogy Workshop – Michelle Hernandez K. Miscellaneous
VI. Action Items	A. Instructional Exchange Program (IEP) – Mark Hoffer (attachment)
VII. Information Items	
VIII. Adjournment	
Next Meeting Date: September 25, 2019	



Faculty Professional Development Committee Minutes	September 11, 2019 2:30 – 4:00 p.m. L-201
---	--

Type of Meeting: Regular
Please Review/Bring: Agenda packet

COMMITTEE MEMBERS

- Rosa Brambila Fuller, Faculty Co-chair
- Duane Rumsey, Administrative Council Member
- Dr. Irit Gat, Administrative Council Member - Absent
- VACANT – Administrative Council Member
- Mark Hoffer, Faculty Member
- Dr. Rona Brynin, Faculty Member
- Dr. De’Nean Coleman-Carew, Faculty Member
- Dr. Zia Nisani, Faculty Member
- Tiesha Klundt, Faculty Member
- Dr. Barbara Fredette, Faculty Member
- Jane Bowers, Faculty Member
- John Wanko, Faculty Member
- VACANT – Faculty Member
- VACANT – Faculty Member
- Dr. Liette Bohler, Tenure Evaluation Coordinator - Absent
- Greg Krynen, Technical Liaison
- Nate Dillon, Faculty Union Rep
- Michelle Hernandez, Confidential Management/Supervisory/Administrators
- VACANT - Adjunct Representative
- Monica Carreon, Classified Representative - Absent
- VACANT - ASO Member

Guests:

Items	Action
I. Opening Comments from Faculty Co-chair	
II. Open comments from the Public	
III. Approval of Agenda	Approved.
IV. Approval of Minutes	Approved (Oral Minutes from 5/22/19 agenda. Committee voted electronically to Approve Agenda, FPD program for 2019-2020, Fall 2019 Opening Day

	Workshops and NISOD membership. (Unanimous approval with one abstention on all items)
<p>V. Discussion Items</p> <p>A. Welcome Back & Introductions</p> <p>B. Ice Breaker – Michelle Hernandez</p> <p>C. Minutes Taker Rotation & Template</p> <p>D. Year in Review and 2019-20 Calendar (attachment)</p> <p>E. 2019-20 Goals and Focus</p> <p>F. Budget (attachment) – Budget is limited but the items on the attachment (FPDC DRAFT 2019-2020 Funding requests) will be presented to the Academic Senate.</p> <p>G. Meeting Norms, Expectations, Agenda Minutes, Ice Breakers, Proxy (attachment)</p> <p>H. Alternate FPD Program Updates: FLC and IEP – Mark Hoffer (attachment)</p> <p>I. FPDC Meeting Calendar</p> <p>J. Equity + Pedagogy Workshop – Michelle Hernandez</p> <p>K. Miscellaneous</p>	<p>E. Discussion about areas of focus. Pick top items of priority that you would like to participate in. Meeting Task list was handed out for members to fill out.</p> <p>F. Budget (attachment) – Budget is limited but the items on the attachment (FPDC DRAFT 2019-2020 Funding requests) will be presented to the Academic Senate. Funding for 4CSD was included.</p> <p>H. Alternate FPD Program Updates: FLC and IEP – Mark Hoffer (attachment) Approval of Hoffer FLC with 10 faculty members (5 IEP pairs on attachment)</p> <p>I. FPDC Meeting Calendar Approval of annual Calendar and Meeting Calendar.</p>
<p>VI. Action Items</p> <p>A. Instructional Exchange Program (IEP) – Mark Hoffer (attachment)</p> <p>B. Identify Proxy</p> <p>C. Focus on Workgroups – Pick top items of priority that you would like to participate in:</p>	<p>B. Focus on Workgroups – Pick top items of priority that you would like to participate in: Mark Hoffer – Will head FLC and IEP. J Zia Nisani will head 2020-21 Proposal promotions. John Wanko to assist. De’Nean Coleman, Greg Krynen and Rona Brynin – Will head revamp of the website and online FPD contact system Greg – Will work with the website to update as well. Rosa will contact IT for assistance from Webmaster.</p>
VII. Information Items	
VIII. Adjournment	Adjourned 3:55pm
Next Meeting Date: September 25, 2019	

Faculty Group	Program	Date	Event Description	Semester	Week
All faculty	Opening Day	19 August 2019	Fall Opening Day (mandatory for full-time faculty)	Fall	Week 0, Friday
All faculty	Mentorship: Fall	21 August 2019	Fall Faculty Mentorship Applications due	Fall	Week 1, Wednesday
All faculty	Mentorship: Year-long	21 August 2019	Year-long Faculty Mentorship Applications due	Fall	Week 1, Wednesday
All faculty	Faculty Learning Communities	27 August 2019	FLC Participant Applications due to Facilitator, participant list due to FPDC Chair via email	Fall	Week 2, Tuesday
All faculty	Faculty Learning Communities	11 September 2019	FLC Program Orientation with FPDC	Fall	Week 3, Friday
All faculty	Mentorship: Fall	11 September 2019	Fall Faculty Mentorship Program Orientation	Fall	Week 3, Friday
All faculty	Mentorship: Year-long	11 September 2019	Year-long Faculty Mentorship Program Orientation	Fall	Week 3, Friday
All faculty	Faculty Learning Communities	13 September 2019	FLC Plan due to FPDC	Fall	Week 4, Friday
All faculty	Mentorship: Fall	13 September 2019	Fall Faculty Mentorship Mentorship Plan due	Fall	Week 4, Friday
All faculty	Mentorship: Year-long	13 September 2019	Year-long Faculty Mentorship Mentorship Plan due	Fall	Week 4, Friday
Part-time	FPD Contract	16 Sep 2019	Proposed fall FPD Contracts due	Fall	Week 5, Monday
FPD Cmte	Budget-FPD Cmtee	19 Sep 2019	Budget Request + Quarterly presentation	Fall	Week 5, Thursday
Full-time	FPD Contract	23 Sep 2019	Proposed FPD Contracts due	Fall	Week 6, Monday
All faculty	Professional Milestones	30 September 2019	2019 Professional Milestones Application period opens (tentative)	Fall	Week 7, Monday
All faculty	Mentorship: Fall	16 October 2019	Fall Faculty Mentorship Mid-term Update due	Fall	Week 9, Wednesday
	Sabbatical	25 October 2019	Sabbatical written report due. Oral presentation to Board due by now.	Fall	Week 10, Friday
All faculty	Mentorship: Fall	15 November 2019	Fall Faculty Mentorship Reflective Report due	Fall	Week 13, Friday
All faculty	Faculty Learning Communities	25 November 2019	FLC Proposal Period opens for following year	Fall	Week 15, Monday
All faculty	FPD Events Proposal	25 November 2019	FPD Event Proposal Period opens for following year	Fall	Week 15, Monday
Full-time	Sabbatical	6 December 2019	Sabbatical statement of intent due to Senate Office	Fall	Week 16, Friday

Part-time	FPD Contract	6 Dec 2019	Fall self-reported attendance due	Fall	Week 16, Friday
Part-time	FPD Contract	7 Dec 2019	Last day to complete fall semester FPD hours with area dean's permission	Fall	Week 16, Saturday
All faculty	Opening Day	31 January 2020	Spring Opening Day	Interession	Week 5, Friday
Full-time	Sabbatical	31 January 2020	Sabbatical proposals with dean's signature due to Senate Office	Interession	Week 5, Friday
All faculty	Mentorship: Spring	5 Feb 2020	Spring Faculty Mentorship Applications due	Spring	Week 1, Wednesday
All faculty	Mentorship: Year-long	5 Feb 2020	Year-long Faculty Mentorship Mid-term Update due	Spring	Week 1, Wednesday
All faculty	Faculty Learning Communities	11 February 2020	FLC Mid-term Update due to FPDC	Spring	Week 2, Tuesday
All faculty	Faculty Learning Communities	12 February 2020	FPDC Cmte Presents: Developing Winning FLC Proposals (tentative)	Spring	Week 2, tba (or Week 4)
All faculty	FPD Events Proposal	13 February 2020	FPDC Chair Presents: Developing Winning FPD Event Proposals (tentative)	Spring	Week 2, tba
All faculty	Mentorship: Spring	21 February 2020	Spring Faculty Mentorship Program Orientation	Spring	Week 3, Friday
All faculty	Mentorship: Spring	28 February 2020	Spring Faculty Mentorship Mentorship Plan due	Spring	Week 4, Friday
Part-time	FPD Contract	2 Mar 2020	Proposed spring FPD Contracts due	Spring	Week 5, Monday
All faculty	Faculty Learning Communities	3 March 2020	FLC Event Proposal Period closes for following academic year	Spring	Week 5, Tuesday
All faculty	Faculty Learning Communities	3 March 2020	FLC Facilitator Proposals for following year due at the close of FPD Event Proposal Period	Spring	Week 5, Tuesday
All faculty	FPD Events Proposal	3 March 2020	FPD Event Proposal Period closes for following academic year	Spring	Week 5, Tuesday
All faculty	Professional Milestones	3 March 2020	2020 Professional Milestones Application period closes	Spring	Week 5, Tuesday
All faculty	Mentorship: Spring	25 March 2020	Spring Faculty Mentorship Mid-term Update due	Spring	Week 8, Wednesday
All faculty	Faculty Learning Communities	1 May 2020	FLC Optional Presentation at Professional Milestones Event for Standard 1 credit	Spring	Week 12, Friday
All faculty	Professional Milestones	3 May 2020	2020 Professional Milestones Symposium (tentative)	Spring	Week 12, Friday
All faculty	Mentorship: Spring	8 May 2020	Spring Faculty Mentorship Reflective Report due	Spring	Week 13, Friday
All faculty	Mentorship: Year-long	8 May 2020	Year-long Faculty Mentorship Reflective Report due	Spring	Week 13, Friday

All faculty	Faculty Learning Communities	15 May 2020	FLC Reflective Report due to FPDC	Spring	Week 14, Friday
All faculty	Mentorship: Fall	15 May 2020	Fall Faculty Mentorship Mentorship Symposium Breakfast	Spring	Week 14, Friday
All faculty	Mentorship: Spring	15 May 2020	Spring Faculty Mentorship Mentorship Symposium Breakfast	Spring	Week 14, Friday
All faculty	Mentorship: Year-long	15 May 2020	Year-long Faculty Mentorship Mentorship Symposium Breakfast	Spring	Week 14, Friday
Full-time	FPD Contract	15 May 2020	Self-reported attendance due for 2018-2020	Spring	Week 14, Friday
Part-time	FPD Contract	15 May 2020	Spring self-reported attendance due	Spring	Week 14, Friday
Full-time	FPD Contract	29 May 2020	Last day to complete FPD hours with area dean's permission	Spring	Week 16, Friday
Part-time	FPD Contract	29 May 2020	Last day to complete spring semester FPD hours with area dean's permission	Spring	Week 16, Friday
AVC	FPD Program	29 May 2020	Year End Annual Report to Chancellor's Office	Spring	Week 16, Friday
All faculty	FPD Events Proposal Period	3 March 2020	FPD Event Proposal Period closes	Spring	Week 5, Tuesday
All faculty	FPD Event Proposal Period	25 November 2019	FPD Event Proposal Period opens	Fall	Week 15, Monday

Faculty Group	Program	Date
All faculty	Opening Day	17 August 2018
All faculty	Mentorship: Fall	22 August 2018
All faculty	Mentorship: Year-long	22 August 2018
All faculty	Faculty Learning Communities	28 August 2018
All faculty	Faculty Learning Communities	7 September 2018
All faculty	Mentorship: Fall	7 September 2018
All faculty	Mentorship: Year-long	7 September 2018
All faculty	Faculty Learning Communities	14 September 2018
All faculty	Mentorship: Fall	14 September 2018
All faculty	Mentorship: Year-long	14 September 2018
Part-time	FPD Contract	17 Sep 2018
Full-time	FPD Contract	24 Sep 2018
All faculty	Professional Milestones	1 October 2018
All faculty	Mentorship: Fall	17 October 2018
All faculty	Mentorship: Fall	16 November 2018
All faculty	Faculty Learning Communities	26 November 2018
All faculty	FPD Events Proposal	26 November 2018
Full-time	Sabbatical	7 December 2018
Part-time	FPD Contract	7 Dec 2018
Part-time	FPD Contract	8 Dec 2018
All faculty	Opening Day	1 February 2019
Full-time	Sabbatical	1 February 2019
All faculty	Mentorship: Spring	6 Feb 2019

All faculty	Mentorship: Year-long	6 Feb 2019
All faculty	Faculty Learning Communities	12 February 2019
All faculty	Faculty Learning Communities	13 February 2019
All faculty	FPD Events Proposal	14 February 2019
All faculty	Mentorship: Spring	22 February 2019
All faculty	Mentorship: Spring	1 March 2019
Part-time	FPD Contract	4 Mar 2019
All faculty	Faculty Learning Communities	5 March 2019
All faculty	Faculty Learning Communities	5 March 2019
All faculty	FPD Events Proposal	5 March 2019
All faculty	Professional Milestones	5 March 2019
All faculty	Mentorship: Spring	27 March 2019
All faculty	Faculty Learning Communities	3 May 2019
All faculty	Professional Milestones	3 May 2019
All faculty	Mentorship: Spring	10 May 2019
All faculty	Mentorship: Year-long	10 May 2019
All faculty	Faculty Learning Communities	17 May 2019
All faculty	Mentorship: Fall	17 May 2019
All faculty	Mentorship: Spring	17 May 2019
All faculty	Mentorship: Year-long	17 May 2019
Full-time	FPD Contract	17 May 2019
Part-time	FPD Contract	17 May 2019
Full-time	FPD Contract	31 May 2019
Part-time	FPD Contract	31 May 2019

Event Description	Semester	Week
Fall Opening Day (mandatory for full-time faculty)	Fall	Week 0, Friday
Fall Faculty Mentorship Applications due	Fall	Week 1, Wednesday
Year-long Faculty Mentorship Applications due	Fall	Week 1, Wednesday
FLC Participant Applications due to Facilitator, participant list due to FPDC Chair via email	Fall	Week 2, Tuesday
FLC Program Orientation with FPDC	Fall	Week 3, Friday
Fall Faculty Mentorship Program Orientation	Fall	Week 3, Friday
Year-long Faculty Mentorship Program Orientation	Fall	Week 3, Friday
FLC Plan due to FPDC	Fall	Week 4, Friday
Fall Faculty Mentorship Mentorship Plan due	Fall	Week 4, Friday
Year-long Faculty Mentorship Mentorship Plan due	Fall	Week 4, Friday
Proposed fall FPD Contracts due	Fall	Week 5, Monday
Proposed FPD Contracts due	Fall	Week 6, Monday
2019 Professional Milestones Application period opens (tentative)	Fall	Week 7, Monday
Fall Faculty Mentorship Mid-term Update due	Fall	Week 9, Wednesday
Fall Faculty Mentorship Reflective Report due	Fall	Week 13, Friday
FLC Proposal Period opens for following year	Fall	Week 15, Monday
FPD Event Proposal Period opens for following year	Fall	Week 15, Monday
Sabbatical statement of intent due to Senate Office	Fall	Week 16, Friday
Fall self-reported attendance due	Fall	Week 16, Friday
Last day to complete fall semester FPD hours with area dean's permission	Fall	Week 16, Saturday
Spring Opening Day	Intercession	Week 5, Friday
Sabbatical proposals with dean's signature due to Senate Office	Intercession	Week 5, Friday
Spring Faculty Mentorship Applications due	Spring	Week 1, Wednesday

Year-long Faculty Mentorship Mid-term Update due	Spring	Week 1, Wednesday
FLC Mid-term Update due to FPDC	Spring	Week 2, Tuesday
FPDC Chair Presents: Developing Winning FLC Proposals (tentative)	Spring	Week 2, tba
FPDC Chair Presents: Developing Winning FPD Event Proposals (tentative)	Spring	Week 2, tba
Spring Faculty Mentorship Program Orientation	Spring	Week 3, Friday
Spring Faculty Mentorship Mentorship Plan due	Spring	Week 4, Friday
Proposed spring FPD Contracts due	Spring	Week 5, Monday
FLC Event Proposal Period closes for following academic year	Spring	Week 5, Tuesday
FLC Facilitator Proposals for following year due at the close of FPD Event Proposal Period	Spring	Week 5, Tuesday
FPD Event Proposal Period closes for following academic year	Spring	Week 5, Tuesday
2019 Professional Milestones Application period closes	Spring	Week 5, Tuesday
Spring Faculty Mentorship Mid-term Update due	Spring	Week 8, Wednesday
FLC Optional Presentation at Professional Milestones Event for Standard 1 credit	Spring	Week 12, Friday
2019 Professional Milestones Symposium (tentative)	Spring	Week 12, Friday
Spring Faculty Mentorship Reflective Report due	Spring	Week 13, Friday
Year-long Faculty Mentorship Reflective Report due	Spring	Week 13, Friday
FLC Reflective Report due to FPDC	Spring	Week 14, Friday
Fall Faculty Mentorship Mentorship Symposium Breakfast	Spring	Week 14, Friday
Spring Faculty Mentorship Mentorship Symposium Breakfast	Spring	Week 14, Friday
Year-long Faculty Mentorship Mentorship Symposium Breakfast	Spring	Week 14, Friday
Self-reported attendance due for 2018-2019	Spring	Week 14, Friday
Spring self-reported attendance due	Spring	Week 14, Friday
Last day to complete FPD hours with area dean's permission	Spring	Week 16, Friday
Last day to complete spring semester FPD hours with area dean's permission	Spring	Week 16, Friday

Faculty Group	Program	Date	Event Description	Semester	Week
All faculty	Opening Day	1 February 2019	Spring Opening Day	Interession	Week 5, Friday
Full-time	Sabbatical	1 February 2019	Sabbatical proposals with dean's signature due to Senate Office	Interession	Week 5, Friday
All faculty	Mentorship: Spring	6 Feb 2019	Spring Faculty Mentorship Applications due	Spring	Week 1, Wednesday
All faculty	Mentorship: Year-long	6 Feb 2019	Year-long Faculty Mentorship Mid-term Update due	Spring	Week 1, Wednesday
All faculty	Faculty Learning Communities	12 February 2019	FLC Mid-term Update due to FPDC	Spring	Week 2, Tuesday
All faculty	Faculty Learning Communities	13 February 2019	FPDC Chair Presents: Developing Winning FLC Proposals (tentative)	Spring	Week 2, tba
All faculty	FPD Events Proposal	14 February 2019	FPDC Chair Presents: Developing Winning FPD Event Proposals (tentative)	Spring	Week 2, tba
All faculty	Mentorship: Spring	22 February 2019	Spring Faculty Mentorship Program Orientation	Spring	Week 3, Friday
All faculty	Mentorship: Spring	1 March 2019	Spring Faculty Mentorship Mentorship Plan due	Spring	Week 4, Friday
Part-time	FPD Contract	4 Mar 2019	Proposed spring FPD Contracts due	Spring	Week 5, Monday
All faculty	Faculty Learning Communities	5 March 2019	FLC Event Proposal Period closes for following academic year	Spring	Week 5, Tuesday
All faculty	Faculty Learning Communities	5 March 2019	FLC Facilitator Proposals for following year due at the close of FPD Event Proposal Period	Spring	Week 5, Tuesday
All faculty	FPD Events Proposal	5 March 2019	FPD Event Proposal Period closes for following academic year	Spring	Week 5, Tuesday
All faculty	Professional Milestones	5 March 2019	2019 Professional Milestones Application period closes	Spring	Week 5, Tuesday
All faculty	Mentorship: Spring	27 March 2019	Spring Faculty Mentorship Mid-term Update due	Spring	Week 8, Wednesday
All faculty	Faculty Learning Communities	3 May 2019	FLC Optional Presentation at Professional Milestones Event for Standard 1 credit	Spring	Week 12, Friday
All faculty	Professional Milestones	3 May 2019	2019 Professional Milestones Symposium (tentative)	Spring	Week 12, Friday
All faculty	Mentorship: Spring	10 May 2019	Spring Faculty Mentorship Reflective Report due	Spring	Week 13, Friday
All faculty	Mentorship: Year-long	10 May 2019	Year-long Faculty Mentorship Reflective Report due	Spring	Week 13, Friday
All faculty	Faculty Learning Communities	17 May 2019	FLC Reflective Report due to FPDC	Spring	Week 14, Friday

Spring 2019 FPD Program Dates

All faculty	Mentorship: Fall	17 May 2019	Fall Faculty Mentorship Mentorship Symposium Breakfast	Spring	Week 14, Friday
All faculty	Mentorship: Spring	17 May 2019	Spring Faculty Mentorship Mentorship Symposium Breakfast	Spring	Week 14, Friday
All faculty	Mentorship: Year-long	17 May 2019	Year-long Faculty Mentorship Mentorship Symposium Breakfast	Spring	Week 14, Friday
Full-time	FPD Contract	17 May 2019	Self-reported attendance due for 2018-2019	Spring	Week 14, Friday
Part-time	FPD Contract	17 May 2019	Spring self-reported attendance due	Spring	Week 14, Friday
Full-time	FPD Contract	31 May 2019	Last day to complete FPD hours with area dean's permission	Spring	Week 16, Friday
Part-time	FPD Contract	31 May 2019	Last day to complete spring semester FPD hours with area dean's permission	Spring	Week 16, Friday

Mentorship:	Week 8, Wednesday	27 March 2019
Faculty	Week 12, Friday	3 May 2019
Professional	Week 12, Friday	3 May 2019
Mentorship:	Week 13, Friday	10 May 2019
Mentorship:	Week 13, Friday	10 May 2019
Faculty	Week 14, Friday	17 May 2019
Mentorship:	Week 14, Friday	17 May 2019
Mentorship:	Week 14, Friday	17 May 2019
Mentorship:	Week 14, Friday	17 May 2019
FPD Contract	Week 14, Friday	17 May 2019
FPD Contract	Week 14, Friday	17 May 2019
FPD Contract	Week 16, Friday	31 May 2019
FPD Contract	Week 16, Friday	31 May 2019

Spring Faculty Mentorship Mid-term Update due
FLC Optional Presentation at Professional Milestones Event
2019 Professional Milestones Symposium (tentative)
Spring Faculty Mentorship Reflective Report due
Year-long Faculty Mentorship Reflective Report due
FLC Reflective Report due to FPDC
Fall Faculty Mentorship Mentorship Symposium Breakfast
Spring Faculty Mentorship Mentorship Symposium Breakfast
Year-long Faculty Mentorship Mentorship Symposium
Self-reported attendance due for 2018-2019
Spring self-reported attendance due
Last day to complete FPD hours with area dean's permission
Last day to complete spring semester FPD hours with area



Type of Committee/Authority:

Academic Senate Standing Committee.

Purpose:

By adopting the Flexible Calendar Option, Antelope Valley College provides full-time and adjunct faculty members (both teaching and non-teaching) with time and opportunities for participating in a professional growth program. Through a carefully designed program, it hopes to address the needs of the institution as it continues to change and grow, explore current and innovative curriculum issues and classroom strategies, and offer faculty from different disciplines a chance to discuss and exchange ideas. The flex program offers a growth by allowing faculty to be exposed to a variety of programs and workshops.

Additionally, in order for any Flex program to receive approval from the Chancellor's office, the Flex Advisory Committee must agree to the following conditions:

1. To survey the faculty annually and determine the most critical faculty, student, and instructional needs.
2. To develop a series of presentations to address those needs.
3. To maintain records on the following:
 - a. The type and number of presentations scheduled;
 - b. Faculty contracts indicating a planned programs;
 - c. An account of the number of faculty, staff, and/or students participating in the program.
4. To evaluate annually, the effectiveness of the Flex program and update the presentations to reflect needed changes.

To hold regular advisory committee meetings to carry out the above tasks and make recommendations regarding guidelines and procedures.

Committee submits recommendations to:

Academic Senate

Composition:

(3) Administrators
Faculty Chair
(6 to 10) Faculty representative (from various disciplines/service areas)
Tenure Evaluation Coordinator
Faculty Union Representative
Adjunct Faculty Representative
Confidential Management representative
Technical Liaison
Classified member
ASO representatives

Terms:

Three-year terms for all committee members, except ASO Representative and Adjunct Faculty Representative.

Quorum:

A simple majority of the committee's voting membership.

Meetings:

Meetings are held on the 2nd and 4th Wednesday of each month during the fall/spring semesters from 2:30 p.m. to 4:00 p.m. (2019-2020 change)

Minutes/Records:

Minutes are posted to the public Senate website and are housed in the Academic Senate Office.

CCC Form 4/6/07

2019 – 2020 Faculty Professional Development Committee Meetings

FPD MEETING DATES	2:30 pm – 4pm Rm: L-201
8/19/19	Fall Welcome Back
9/11/19	2 nd Wed
9/25/19	4 th Wed
10/09/19	2 nd Wed
10/23/19	4 th Wed
11/13/19	2 nd Wed
11/27/19 Cancel?	4 th Wed
12/7/19 to 2/2/20	Winter BREAK
1/31/20	Spring Opening Day
2/12/20	2 nd Wed
2/26/20	4 th Wed
3/11/20	2 nd Wed
3/25/20	4 th Wed
4/8/20	2 nd Wed
4/22/20	4 th Wed
5/8/20 ?? TBD	Professional Milestones (5)
5/13/20	2 nd Wed
5/27/20	4 th Wed
05/29/20	Graduation!

Member Name	Proxy	Position	Term	SIGNATURE
Rosa B Fuller		Faculty Chair	June 30, 2022	
<u>Duane Rumsey</u>		Administrative Council Member	STANDING MEMBER	
<u>Dr. Irit Gat</u>		Administrative Council Member	STANDING MEMBER	
Admin Council member		Administrative Council Member	June 30, 2021	
<u>Dr. Zia Nisani</u>	Nikki Riley	Faculty Representative	June 30, 2021	
<u>John Wanko</u>		Faculty Representative	June 30, 2022	
		Faculty Representative	June 30, 2021	
<u>Dr. Barbara Fredette</u>	Mark McGovern	Faculty Representative	June 30, 2020	
		Faculty Representative	June 30, 2020	
<u>Jane Bowers</u>		Faculty Representative	June 30, 2020	
<u>Dr. Rona Brynin</u>	Jeff Stephens	Faculty Representative	June 30, 2021	
<u>Dr. De'Neen Coleman-Carew</u>		Faculty Representative	June 30, 2021	
<u>Mark Hoffer</u>	John Vento	Faculty Representative	June 30, 2021	
<u>Tiesha Klundt</u>	Jenny Judd	Faculty Representative	June 30, 2021	
<u>Dr. Liette Bohler</u>		Tenure Evaluation Coordinator	STANDING MEMBER	
Nathan Dillon		Faculty Union Rep	June 30, 2022	
<u>Michelle Hernandez</u>		Confidential Management Rep	June 30, 2020	
<u>Gwennette Preston</u>	Svetlana Deplazes	Classified Representative	June 30, 2022	
		Adjunct Faculty Rep	June 30, 2022	
<u>Greg Krynen</u>		Technical Liaison	June 30, 2022	
VACANT		ASO Member		

Name	Position	Proxy	Term	Signature			
<u>Kristine Oliveira</u>	Faculty Chair		June 30, 2019				
<u>Duane Rumsey</u>	Administrative Council Member		STANDING MEMBER				
<u>Dr. Irit Gat</u>	Administrative Council Member		STANDING MEMBER				
<u>Gary Roggenstein</u>	Administrative Council Member		June 30, 2019				
<u>Dr. Zia Nisani</u>	Faculty Representative		June 30, 2019				
<u>Dr. Jeffery Cooper</u>	Faculty Representative		June 30, 2019				
<u>L. Denise Walker</u>	Faculty Representative		June 30, 2019				
<u>Dr. Barbara Fredette</u>	Faculty Representative		June 30, 2020				
<u>Dr. Ken Shafer</u>	Faculty Representative		June 30, 2020				
<u>Jane Bowers</u>	Faculty Representative		June 30, 2020				
<u>Dr. Rona Brynin</u>	Faculty Representative		June 30, 2021				
<u>Dr. De'Neen Coleman-Carew</u>	Faculty Representative		June 30, 2021				
<u>Mark Hoffer</u>	Faculty Representative		June 30, 2021				
<u>Tiesha Klundt</u>	Faculty Representative		June 30, 2021				
<u>Dr. Liette Bohler</u>	Tenure Evaluation Coordinator		STANDING MEMBER				
Nathan Dillon	Faculty Union Rep		June 30, 2019				
<u>Michelle Hernandez</u>	Confidential Management Rep		June 30, 2020				
<u>Monica Carreon</u>	Classified Representative		June 30, 2019				
Rochelle Guardado	Adjunct Faculty Rep		June 30, 2018				
<u>Greg Krynen</u>	Technical Liaison		June 30, 2019				
VACANT	ASO Member						

FPDC DRAFT 2019-2020 Funding requests

Committee Requests

ITEM	AMOUNT	Number	DESCRIPTION	TOTAL
4CSD membership	\$175		Annual Dues	
4CSD conference	495	x 2	Conf cost	1,000
4CSD conference expenses	700	x 2	mileage, hotel, food etc for 2 day conference in Pomona March 4-6, 2020	1400
Misc conference	1,000			
Professional Milestones			May event highlighting milestones	

Program Funding Requests

Events				
Richie Rao	1,500		Guest speaker's honorarium, travel-related expenses (airfare, lodging, mileage, etc.), meals, promotional materials to advertise the event, fees associated with room reservation and equipment (if applicable), interpreter, and refreshments.	1,500
Dr. David Newby	500		\$300 for speaking fee, \$151 for lodging and \$49 for food	500
Dr. Darcy Wiewall	200		Stipend Keynote speaker	200

TOTAL

4600

Instructional Exchange Program (IEP)

Paired Participants for Fall 2019

- **Kathy Osborn** (FT) *Business / Computer Applications / Management*
- **Dr. Edward Beyer** (FT) *Business / Computer Applications /
Computer Information Science*

- **Carissa Simmons** (PT) *Communication Studies*
- **Noah Stepro** (PT) *History*

- **Rosario Gonzalez** (FT) *Automotive Technology*
- **Travis Lee** (Instructional Assistant) *Welding*

- **Heather Hines** (PT) *Business / Computer Applications*
- **David Adams** (FT) *Business*

- **Tino Garcia** (FT) *English*
- **Dr. Morenike Adebayo-Ige** (FT) *Reading*