



**ANTELOPE VALLEY COLLEGE
ACADEMIC SENATE MEETING
AGENDA
February 18, 2016
3:00 p.m. – 4:30 p.m.
L-201**

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL
2. OPENING COMMENTS FROM THE SENATE PRESIDENT
3. OPEN COMMENTS FROM THE PUBLIC
4. APPROVAL OF MINUTES
 - a. December 3, 2015 Senate Meeting (attachment)
5. REPORTS (5 minutes maximum)
6. ACTION ITEMS
 - a. Distance Education & Technology Committee
 - Jimmie Bowen
 - b. Equivalencies
 - 1) Psychology (attachment)
 - 2) Extended Opportunity Programs & Services (EOPS) Counselor (attachment)
 - 3) Counseling (attachment)
 - c. Professor Emeritus
 - Robert B. Harris
 - d. Academic Ranking
 - Tina McDermott
 - e. Outcomes Committee Representation (attachment)
7. DISCUSSION ITEMS
 - a. [Review of Board Policies and Administrative Procedures](#)
 - b. Organizational and Learning Outcomes Committees (attachment)
 - c. Last Lecture Series (Retiring Faculty) – Dr. Zia Nisani
8. INFORMATIONAL ITEMS
9. SENATE ADMINISTRATIVE BUSINESS
10. ANNOUNCEMENTS

February 19-20, 2016	2016 Accreditation Institute	Marriott Mission Valley, San Diego
April 20-23, 2016	2016 Spring Plenary	Sacramento Convention Center
June 9-11, 2016	2016 Faculty Leadership Institute	Mission Inn, Riverside
July 7-9, 2016	2016 Curriculum Institute	Double Tree Hilton - Anaheim
11. ADJOURNMENT

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Dr. Ed Beyer, Academic Senate President, at (661) 722-6306 (weekdays between the hours of 8:00 a.m. and 4:30 p.m.) at least 48 hours before the meeting, if possible. Public records related to agenda items for open session are available for public inspection 72 hours prior to each regular meeting at the Antelope Valley College Academic Senate's Office, Administration Building, 3041 West Avenue K, Lancaster, California 93536.



ANTELOPE VALLEY COLLEGE
ACADEMIC SENATE MEETING
MINUTES
February 18, 2016
3:00 p.m. – 4:30 p.m.
L-201

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL

The Academic Senate meeting of February 18, 2016 was called to order at 3:04 p.m. by Dr. Ed Beyer, Academic Senate President.

2. OPENING COMMENTS FROM THE SENATE PRESIDENT

- A general membership meeting for the union will be held on Wednesday, February 24, 2016, 1:00 p.m. – 2:00 p.m. in SSV-151. All faculty are welcome to attend.
- Division representation will be addressed at the March 3, 2016 meeting. Senators will report the staggered terms within their division.
- February 19, 2016 marks the deadline for input regarding the proposed reorganization of academic affairs. Suggestions are to be sent to reorg@avc.edu.
- Senators are to ask divisions to review APs and BPs posted online. Suggestions and recommendations are to be sent to Dr. Beyer. Action will be taken at the March 3, 2016 meeting in order to stay within the 30-day review time.

3. OPEN COMMENTS FROM THE PUBLIC

- Dr. Irit Gat reminded senators of Faculty Recognition Day, to be held on Thursday, May 5, 2016, 4:30 – 7:00 p.m. in the Health Sciences quad. Standard 1 credit awarded.
- Susan Snyder expressed concern the Office of Students with Disabilities does not have LDS certified staff to manage testing. Students are unable to be tested for learning disabilities. Dr. Beyer will look into it.
- Mr. Van Rider reported funds available for materials that support curriculum. Faculty should send request to Mr. Rider or to Ms. Carolyn Burrell.
- Mr. Larry Veres reported numerous complaints from adjunct faculty regarding their classes being cancelled.

4. APPROVAL OF MINUTES

- a. December 3, 2015 Senate Meeting (attachment)
*A motion was made by Dr. Zia Nisani and seconded by Ms. Susan Knapp to approve minutes of the December 3, 2015 Academic Senate meeting.
Motion carried with one (1) abstention (Susan Snyder).*

5. REPORTS (5 minutes maximum)

6. ACTION ITEMS

- a. Distance Education & Technology Committee
- Jimmie Bowen
*A motion was made by Mr. Larry Veres and seconded by Mr. Jack Halliday to ratify the appointment of Mr. Jimmie Bowen as a faculty representative to the Distance Education and Technology Committee.
Motion carried unanimously.*

b. Equivalencies

1) Psychology (attachment)

*A motion was made by Ms. Susan Knapp and seconded by Mr. Van Rider to approve ratification of the Equivalency Review Request for Psychology.
Motion carried unanimously.*

2) Extended Opportunity Programs & Services (EOPS) Counselor (attachment)

*A motion was made by Ms. Karen Lubick and seconded by Ms. Susan Knapp to approve ratification of the Equivalency Review Request for Extended Opportunity Programs and Services Counselor.
Motion carried with six (6) abstentions (Elizabeth Sundberg, Jack Halliday, Dr. Zia Nisani, Diane Flores-Kagan, Jonet Leighton, and Kristine Oliveira.*

3) Counseling (attachment)

*A motion was made by Ms. Karen Lubick and seconded by Ms. Susan Knapp to approve ratification of the Equivalency Review Request for Counseling.
Motion carried unanimously.*

c. Professor Emeritus

• Robert B. Harris

*A motion was made by Ms. Susan Knapp and seconded by Ms. Rosa Fuller to ratify granting the request of professor emeritus for Dr. Robert B. Harris.
Motion carried unanimously.*

d. Academic Ranking

• Tina McDermott

*A motion was made by Ms. Karen Lubick and seconded by Mr. Van Rider to ratify the academic ranking request for Tina McDermott – advancement to Associate Professor.
Motion carried unanimously.*

e. Outcomes Committee Representation (attachment)

*A motion was made by Mr. Van Rider and seconded by Ms. Susan Knapp to change the structure of the Outcomes Committee membership structure.
Motion carried unanimously.*

7. DISCUSSION ITEMS

a. [Review of Board Policies and Administrative Procedures](#)

Dr. Beyer asked senators to review the Board Policies (BPs) and Administrative Procedures (APs) posted on the senate website. Send recommendations to Dr. Beyer in preparation of taking action at the March 3, 2016 senate meeting.

b. Organizational and Learning Outcomes Committees (attachment)

Dr. Beyer reviewed the Organizational and Learning Outcomes Committee proposal, which will separate operational outcomes from the Outcomes Committee. Faculty does not deal with organizational outcomes; those who deal with organizational outcomes do deal with student learning outcomes (SLOs) and program learning outcomes (PLOs). As a senate subcommittee, the Outcomes Committee would strictly deal with SLOs and PLOs.

Bi-annually the two groups will come together as the Outcomes Committee and share, discuss and collaborate, with an intent to provide consultation support and timeline development.

Current discussion includes moving actin plans over to program review.

- c. Last Lecture Series (Retiring Faculty) – Dr. Zia Nisani
Dr. Zia Nisani discussed developing the Last Lecture Series – an opportunity for retired or retiring faculty to share wisdom they gained through their academic pursuit. Dr. Nisani, Terry Rezek and Larry Verez will work as a task force to establish and develop the concept.

8. INFORMATIONAL ITEMS

9. SENATE ADMINISTRATIVE BUSINESS

10. ANNOUNCEMENTS

April 20-23, 2016	2016 Spring Plenary	Sacramento Convention Center
June 9-11, 2016	2016 Faculty Leadership Institute	Mission Inn, Riverside
July 7-9, 2016	2016 Curriculum Institute	Double Tree Hilton - Anaheim

11. ADJOURNMENT

The Academic Senate meeting of February 18, 2016 was adjourned at 3:45 p.m. by Dr. Ed Beyer, Academic Senate President.

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ANTELOPE VALLEY COLLEGE

ACADEMIC SENATE
Equivalency Review Form

The discipline faculty in the Psychology / Socln + Behavioral Science division/area has reviewed the most current (2014) Minimum Qualifications for Faculty and Administrators in California Community Colleges for the following disciplines Psychology.

Minimum Qualifications for Faculty and Administrators in California Community Colleges 2014

The discipline faculty agree that: (Select **only** one)

- an equivalency for this discipline is not needed.** *The Minimum Qualifications for the designated discipline contains a broad range of degree requirements for all those who are prepared to teach within the discipline.*
- a new equivalency.**
- the current (within the last three years) Academic Senate approved equivalency does not need revision.** *The Minimum Qualification for the designated discipline has not changed.*
- the current (within the last three years) Academic Senate approved equivalency requires revision.** *The Minimum Qualifications for the designated discipline have changed (attach revised equivalency proposal for Senate review).*
- the current (within the last three years) Academic Senate approved equivalency requires revision.** *The approved equivalency is below the Education Code Section 87359 which requires individuals employed by the district to possess qualifications that are at least equivalent to the applicable Minimum Qualifications or no longer meets the criteria set forth by the AVC Academic Senate Equivalency Procedure and, therefore, needs revision (attach revised equivalency proposed for Senate review).*

Date: 11-16-15

Yonette A. Huber
Academic Senate Representative

Academic Senate Representative

Discipline Faculty:
Duff et
Tracy White

Thomas Dziel

Equivalency Committee Approval:

Member Initials:

Equivalency Committee Chair
Date
Equivalency Procedure Approved: May 31, 2007 Senate Meeting
9/6/07- MQ Form established: revised 12/2014



ANTELOPE VALLEY COLLEGE

**Social and Behavioral Sciences Division
Minimum Qualifications & Equivalencies
Psychology**

Minimum Qualifications: Master's in psychology OR bachelor's in psychology AND master's in counseling, sociology, statistics, neuroscience, or social work OR the equivalent.

Academic Affairs Division, California Community Colleges

Antelope Valley College Equivalency:

- ***Equivalency not needed, per division faculty.***



ANTELOPE VALLEY COLLEGE

ACADEMIC SENATE
Equivalency Review Form

The discipline faculty in the Student Services division/area has reviewed the most current (2014) Minimum Qualifications for Faculty and Administrators in California Community Colleges for the following disciplines Extended Opportunity Programs & Services (EOPS) Counselor.

Minimum Qualifications for Faculty and Administrators in California Community Colleges 2014

The discipline faculty agree that: (Select **only** one)

- an equivalency for this discipline is not needed.** *The Minimum Qualifications for the designated discipline contains a broad range of degree requirements for all those who are prepared to teach within the discipline.*
- the current (within the last three years) Academic Senate approved equivalency does not need revision.** *The Minimum Qualification for the designated discipline has not changed.*
- the current (within the last three years) Academic Senate approved equivalency requires revision.** *The Minimum Qualifications for the designated discipline have changed (attach revised equivalency proposal for Senate review).*
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Date: _____

Rosa B Jullien
Academic Senate Representative

A Susan Knapp
Academic Senate Representative

Discipline Faculty:

[Signature]
[Signature]
[Signature]

Equivalency Committee Approval:

Member Initials:

Equivalency Committee Chair Date



ANTELOPE VALLEY COLLEGE

Student Services Division
Minimum Qualifications & Equivalencies
Extended Opportunity Programs and Services (EOPS) Counselor

Minimum Qualifications: Master's degree in counseling, rehabilitation counseling, clinical psychology, counseling psychology, guidance counseling, educational counseling, social work, or career development, or the equivalent; AND EOPS counselors hired after October 24, 1987, shall: (1) Have completed a minimum of nine semester units of college course work predominantly relating to ethnic minorities or persons handicapped by language, social, or economic disadvantages; OR (2) Have completed six semester units or the equivalent of a college-level counseling practicum or counseling field-work courses in a community college EOPS program, or in a program dealing predominantly with ethnic minorities or persons handicapped by language, social, or economic disadvantages; AND In addition, an EOPS counselor hired after October 24, 1987, shall have two years of occupational experience in work relating to ethnic minorities or persons handicapped by language, social, or economic disadvantages.

Academic Affairs Division, California Community Colleges

Antelope Valley College Equivalency:

- *Equivalency not needed, per division faculty.*



ANTELOPE VALLEY COLLEGE

ACADEMIC SENATE
Equivalency Review Form

The discipline faculty in the Student Services division/area has reviewed the most current (2014) Minimum Qualifications for Faculty and Administrators in California Community Colleges for the following disciplines Counseling.

Minimum Qualifications for Faculty and Administrators in California Community Colleges 2014

The discipline faculty agree that: (Select **only** one)

- an equivalency for this discipline is not needed.** *The Minimum Qualifications for the designated discipline contains a broad range of degree requirements for all those who are prepared to teach within the discipline.*
- a new equivalency.**
- the current (within the last three years) Academic Senate approved equivalency does not need revision.** *The Minimum Qualification for the designated discipline has not changed.*
- the current (within the last three years) Academic Senate approved equivalency requires revision.** *The Minimum Qualifications for the designated discipline have changed (attach revised equivalency proposal for Senate review).*
- the current (within the last three years) Academic Senate approved equivalency requires revision.** *The approved equivalency is below the Education Code Section 87359 which requires individuals employed by the district to possess qualifications that are at least equivalent to the applicable Minimum Qualifications or no longer meets the criteria set forth by the AVC Academic Senate Equivalency Procedure and, therefore, needs revision (attach revised equivalency proposed for Senate review).*

Date: _____

Rosa B Fuller
Academic Senate Representative

Jusan Knapp
Academic Senate Representative

Discipline Faculty:

James Schumaker
[Signature]
Carl [Signature]

[Signature]

Equivalency Committee Approval:

Member Initials:

Equivalency Committee Chair

Date



ANTELOPE VALLEY COLLEGE

Student Services Division Minimum Qualifications & Equivalencies **Counseling**

Minimum Qualifications: Master's in counseling, rehabilitation counseling, clinical psychology, counseling psychology, guidance counseling, educational counseling, social work, or career development, marriage and family therapy, or marriage, family and child counseling, OR the equivalent. (NOTE: A Bachelor's degree in one of the above listed degrees and a license as a Marriage and Family Therapist (MFT) is an alternative qualification for this discipline.)

Academic Affairs Division, California Community Colleges

Antelope Valley College Equivalency:

- A Master's degree in any discipline **AND** a minimum of 24 semester hours graduate credit in Counseling and/or Psychology



ANTELOPE VALLEY COLLEGE

College Coordinating Council
Committee Information Sheet

Outcomes Committee 2015 – 2016

Committee Name

	Appointed By	Individual	Term	Expiration Date
Co-Chair	Academic Senate – Faculty	Dr. Glenn Haller	1 of 3	June 30, 2018
Co-Chair	Dean of Institutional Effectiveness, Research, and Planning	Dr. Meeta Goel	Standing Member	Standing Member
Admin. Member	Academic Dean	Dr. L. Tom O’Neil	1 of 3	June 30, 2018
Admin. Member	Student Services Dean	LaDonna Trimble	3 of 3	June 30, 2016
Research Analyst	Research Analyst – by position	Dr. Svetlana Deplazes	Standing Member	Standing Member
Div Faculty Rep	Library	Dr. Scott Lee	1 of 3	June 30, 2018
Div Faculty Rep	Division #1	Ms. Stacey Adams	1 of 3	June 30, 2018
Div Faculty Rep	Division #1	Ms. Wendy Stout	3 of 3	June 30, 2017
Div Faculty Rep	Division #1	<i>Vacant</i>	1 of 3	June 30, 2018
Div Faculty Rep	Division #2	Dr. Anne Hemsley	1 of 3	June 30, 2018
Div Faculty Rep	Division #2	Dr. Cindy Hendrix	2 of 3	June 30, 2017
Div Faculty Rep	Division #3	Dr. Rachel Jennings	2 of 3	June 30, 2017
Div Faculty Rep	Division #3	Ms. Karen Lubick	2 of 3	June 30, 2017
Div Faculty Rep	Division #4	Ms. Melanie Parker	2 of 3	June 30, 2017
Div Faculty Rep	Division #4	Dr. Irit Gat	2 of 3	June 30, 2016
Div Faculty Rep	Division #5	<i>Vacant</i>	2 of 3	June 30, 2017
Div Faculty Rep	Division #5	<i>Vacant</i>	2 of 3	June 30, 2017
Div Faculty Rep	Counseling and Matriculation	Dr. Jessica Eaton	1 of 3	June 30, 2018
Academic Affairs	Academic Senate	<i>Vacant</i>	1 of 3	June 30, 2018
Student Services	Academic Senate	<i>Vacant</i>	3 of 3	June 30, 2016
Adjunct Faculty	Academic Senate	<i>Vacant</i>	3 of 3	June 30, 2016
Confidential Management	Confidential Management (OOs)	Mrs. Melissa Jauregui	1 of 3	June 30, 2018
Classified Employee •	Classified Union	<i>Vacant</i>	1 of 3	June 30, 2015
ASO Rep	ASO – Non Voting Ad Hoc	<i>Vacant</i>	1 of 1	June 30, 2015

Type of Committee/Authority:

Academic Senate Standing Committee.

Purpose:

Student Learning Outcomes (SLOs) are specific observable characteristics developed by faculty and staff that allow them to determine or demonstrate evidence that learning has occurred as a result of specific course, program, activity, or process. The SLO Committee will determine a campus-wide process for the uniform implementation and assessment of Student Learning Outcomes at the course, program, and department level. A Faculty Co-chair and the Dean of Institutional Effectiveness, Research, and Planning are responsible for chairing the committee and overseeing that the functions of the SLO Committee are met.

Function:

- Provide support and training
- Recommend and provide samples of effective assessment tools
- Provide connections to current campus practices
- Provide support and data in program review

Outcomes Committee

Administrative co-Chair (*IERP Dean*) and Faculty co-Chair (*LOSC Chair*)

Outcomes Committee meets twice a year as a group to share, discuss, and collaborate on organizational and learning outcomes assessment, analysis, and adjustments.

Organizational Outcomes Sub-Committee* (OOSC)

Reports to Strategic Planning Committee

Mission

Provide consultation support and time-line development in the design of assessment, analysis of results, and development of action plans for non-instructional organizations.

*Chair selected by OOSC

Learning Outcomes Sub-Committee* (LOSC)

Reports to Academic Senate

Mission

Provide consultation support and time-line development in the design of assessment, analysis of results, and development of action plans for instructional divisions.

*Chair appointed by Senate

OOSC Membership

Representation by Area

- Academic Affairs
- Student Services
- Human Resources
- Public & Governmental Relations
- Institutional Effectiveness, Research and Planning
- Information Technology Services
- Facilities
- Institutional Advancement & Foundation
- Business Services

LOSC Membership

- Senate Faculty Chair
- Division Representatives
- IERP Representative

DRAFT