



ANTELOPE VALLEY COLLEGE
ACADEMIC SENATE MEETING
September 1, 2011
3:00 p.m. – SSV 151

To conform to the open meeting act, the public may attend open sessions

- 1. CALL TO ORDER AND ROLL CALL**
- 2. OPENING COMMENTS FROM THE SENATE PRESIDENT**
- 3. OPEN COMMENTS FROM THE PUBLIC**
- 4. APPROVAL OF MINUTES**
 - a. May 19, 2011 (attachment)**
- 5. REPORTS**
 - a. Academic Policies & Procedures – Maria Clinton**
 - b. Distance Education and Technology Committee – Rick Balogh**
 - c. Honors – Karen Lubick**
 - d. Program Review – Carol Eastin**
- 6. ACTION ITEM**
 - a. Program Review Coordinator (3 yr term extension)**
- 7. DISCUSSION ITEM**
 - a. Faculty Administrative Rights for Computers Update**
 - b. Senator Responsibilities on SLO/Program Review Progress**
- 8. SENATE ADMINISTRATIVE BUSINESS**
 - a. Academic Ranking**
 - **Chuck Billodeaux- Adjunct Assistant Professor**
 - **Gillian Ray – Adjunct Assistant Professor**
 - **Diane Flores-Kagan - Professor**
 - b. Announcements**
 - **Statewide Academic Senate Fall 2011 Plenary Session – November 3, 2011 – November 5, 2011, San Diego Sheraton**
 - **Accreditation Institute – February 10, 2012 – February 12, 2012, Anaheim Sheraton Park**
 - **Academic Academy – February 24, 2012 – February 25, 2012, Anaheim Doubletree**
 - **Vocational Education Leadership Institute – March 21, 2012 – March 23, 2012, San Francisco Airport Westin**
 - **Statewide Academic Senate Spring 2012 Plenary Session – San Francisco Airport Westin**
 - **Faculty Leadership Institute – June 14, 2012 – June 16, 2012, TBA**
 - **Curriculum Institute – July 12, 2012 – July 14, 2012, San Francisco Airport Westin**
 - **Statewide Academic Senate Fall 2012 Plenary Session – November 8, 2012 – November 10, 2012, Irvine Marriott**
- 9. ADJOURNMENT**

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September 1, 2011
3:00 p.m. – SSV 151

1. CALL TO ORDER AND ROLL CALL

Mr. Christos Valiotis, Academic Senate President, called the September 1, 2011 Academic Senate meeting to order at 3:03 p.m.

2. OPENING COMMENTS FROM THE SENATE PRESIDENT

- Mr. Christos Valiotis, Academic Senate President, extended a welcome back greeting to everyone present.
- The fall 2011 Faculty Welcome Back Day was held in the new Performing Arts Theatre. It was great to see so many faculty and have the opportunity to use the new facility. The events of the day went off really well without any major issues.
- Mr. Valiotis introduced the new Associated Student Organization (ASO) representative, Mr. Chris Dundee. Mr. Dundee indicated he has been a student at AVC since 2003 and is looking forward to working with the Academic Senate and assisting ASO.

- Summer 2011 Recap –

- Budget – Mr. Valiotis is currently meeting with the Interim Vice President of Administrative Services, Mr. Tom Brundage, to finalize the figures for an adopted budget to go to the Strategic Planning and Budget Council (SPBC) on Friday, September 2, 2011 for review and approval. Once the adopted budget is approved by SPBC, it will be forwarded to the Board of Trustees for final approval so that it can be sent to the Chancellor's Office as AVC's 2011 – 2012 Adopted Budget. This process is required to be completed every year.

The District was diligently working on maintaining budget solvency throughout the 2010 – 2011 academic year basing budgetary decisions on the three budget scenarios provided by the State. At the beginning of August 2011, the State distributed a communication indicated they were not receiving revenues as originally anticipated, therefore the budget projections were not accurate and are once again bleak. The only positive element in this situation is the Board of Trustees agreed to fund down the reserve to the 5% required by the Chancellor's Office over a three year time period, which may offer a slight cushion for AVC.

- SPBC – members of SPBC have been reviewing the new building employee staffing requirements. Mr. Jensen provided a brief presentation regarding staffing requirements needed to maintain all newly constructed buildings. SPBC members approved several classified positions to begin staffing the new Performing Arts Buildings and address the some of the Grounds/Maintenance staffing shortages. Mr. Jensen stated Facilities will still be operating short staffed and recommends doubling the current Facilities Staff to maintain the campus facilities accordingly.
- Administrative Staffing Changes – Several staffing changes occurred over the summer. The Vice President of Student Services and Academic Affairs administrative positions were consolidated to an Executive Vice President of Academic Affairs and Student Services position. Ms. Sharon Lowry will be performing the duties over both areas.

The Director of Palmdale, Mr. Robert Bell, accepted a Vice President position at Pasadena City College. Ms. Ann Steinberg will be serving as the Interim Director of Palmdale until December when a new Director can be hired.

Mr. Calvin Matlock was appointed the new Director of Information Technology Services.

The Counseling and Matriculation Dean, Dr. Roslyn Haley, took an alternate position at another educational institution. Ms. LaDonna Trimble will be serving as Dean of both Enrollment Services, as well as, Counseling and Matriculation.

- Board of Trustee Election – Mr. Earl Wilson will be retiring from the Board and Mr. Jack Seefus' term for his seat on the Board is expiring. The upcoming election will include two open seats to serve as Board of Trustee Members. There are four candidates running for the two seats. They are: Incumbant, Mr. Jack Seefus; former AVC Board Member, Mr. Steve Fox; former AVC Classified Employee, Ms. Margaret (Margie) Chavez; community member, Ms. Marginese Streeter, and community member, Mr. Lew Stults. This will be an important election year given the current state of the budget.
- Faculty Leadership – Ms. Jennifer Gross has requested a semester off due to medical reasons. Mr. Christos Valiotis, Academic Senate President, will be assuming her role and responsibilities as Tenure Evaluations Coordinator for the fall 2011 semester.

The Academic Senate is still searching for a Faculty Accreditation Coordinator. Encourage faculty to consider volunteering for this leadership position. It is a great opportunity to get to know the college processes and a responsibility the faculty is required to have an active role and participation.

3. OPEN COMMENTS FROM THE PUBLIC

- Dr. Susan Lowry announced Mr. John Vento and Dr. Nancy Bednar, Political Science faculty, will be conducting a Board of Trustee open forum at the end of September for the campus community to participate. She emphasized the important role Board Members have in making campus decisions so all campus constituencies should take proactive measures to ensure their involvement in this election. It is not about how many signs or public announcements are posted during the election period, but who will best serve the college. All constituencies were encouraged to take this election seriously and work to get the word out to the community.
- Ms. Susan Knapp reported there are some concerns with how the wait list is being handled by faculty. Students have come to the Counseling counter with complaints of being bypassed as the next student to obtain registration rights to a course. They are not aware of the formal process and procedure. Students are unaware on the necessity to attend the class on the first day of instruction or simply wait to be informed that a seat became available due to a no show and granted the opportunity to register for the course. There seems to be conflicting information about the wait list and it is not being clearly communicated to students. Counselors do not know what to tell students in this situation as some faculty opted not to use the wait list on the first day of instruction, whereas other faculty chose to stick with the wait list to award enrollment on the first day of instruction. Mr. Valiotis indicated the wait list is active until the first day of instruction. Thereafter, faculty can choose to use the list at their discretion. It is not mandatory for a faculty to follow the waitlist, once the class has commenced.
- Dr. Alexandra Schroer reported an alternate issue with the wait list. She stated she opted to use the wait list on the first day of instruction. She printed out the list of students on the first day of class and the second day of class but they were two distinctly different lists of students. She indicated this was very confusing as the lists are not consistent. She reported the problem to Enrollment Services and they couldn't duplicate the first list of students and didn't understand what happened. Mr. Valiotis indicated that since there seems to be several questions and concerns it would be best to invite Ms. La Donna Trimble, Dean of Enrollment Services, to speak personally to the faculty issues. The Academic Senate will extend an invitation for Ms. Trimble to speak to these issues at the next Senate meeting.
- Ms. MaryAnne Holcomb reported faculty are receiving reminder notifications from the Bookstore regarding textbook requisitions. It is her understanding Intersession courses will not be occurring this academic year and spring courses have not been assigned yet, therefore how can faculty submit textbook requisition information when they don't know which courses they will be teaching. It appears that this is not clearly understood by the Bookstore and they should be informed that their request cannot be facilitated at this time. Mr. Valiotis stated that the Bookstore is simply following their timeline to acquire textbook information and this is not being done to place any extra burden or pressure on faculty, but are most likely aware of the situation.

4. APPROVAL OF MINUTES

a. May 19, 2011 (attachment)

A motion was made and seconded to approve the May 19, 2011 Academic Senate meeting minutes. Motion carried.

5. REPORTS

a. Academic Policies & Procedures (AP&P) – Maria Clinton

Ms. Maria Clinton reported she was busy over the summer months working with the Academic Affairs Technician, Melissa Jauregui. They were able to complete the upgrade for the CurricUNET Course Module and began the development of the Program Module for rollout beginning fall 2011.

At the first AP&P meeting scheduled on Thursday, August 25, 2011, committee members were provided with the mandatory Chancellor's Office Stand Alone Training. All committee members are required to annually attend the Chancellor's Office training session. Upon completion of the training a certified letter is sent to the Chancellor's Office advising them of AVC's compliance with the established requirement.

During the 2011 - 2012 academic year, the AP&P Committee will be working with discipline faculty to complete more Transfer Degrees as required by SB 1440. For some disciplines establishing a Transfer Degree will be a fairly easy task, whereas for other disciplines establishing a transfer degree will be a bit difficult in determining how to establish course requirements within designated areas.

There are some big issues being discussed and decided upon at the State level. These decisions will have an impact on both faculty and students. The Chancellor's Office and the Statewide Academic Senate are working on developing new requirements for repeatability. The outcome of these decisions will have a significant impact on Visual and Performing Art (VAPA) courses. It seems likely the decision will result in only allowing students the opportunity to take a course a maximum of three times, regardless whether the course is performance based or activity course. Repeatable courses in VAPA will be reviewed to ensure they are being offered in accordance to Title 5 regulations. In addition, course content review is also being discussed at the State level and more information on both significant issues will be provided throughout the academic year.

Ms. Clinton reminded Senators of a newly instituted deadline requirement established for new or revised courses or degrees/certificates. In efforts to eliminate all last minute struggles of finalizing AP&P business, the committee has established a new deadline date for course, degree, and/or certificate additions or revisions. All new or revised courses or degrees/certificates must be approved by AP&P on or before December 8, 2011, to be included in the 2012 – 2013 Catalog and course offerings. This requires that all revisions should be entered and submitted in CurricUNET by September 30, 2011, to allow ample time for course, degree, or certificate material to move through the review process required by AP&P. Faculty were encouraged to work with their AP&P Representative, Discipline Chair, or Department Coordinator, and/or Division Dean to ensure this process is completed in a timely manner. This is a collaborative effort which all must participate to ensure the information entered in CurricUNET is accurate and complete. There are various approval requirements in CurricUNET that must be documented prior to final approval by AP&P.

To assist with the CurricUNET approval process there are four CurricUNET COR Revision training workshops scheduled in the fall 2011 semester. These workshops have been established in the Faculty Professional Development Program for Standard #1 – Faculty Academy credit. Faculty are encouraged to attend one of these workshops and solicit the assistance of their AP&P Representative. The established training opportunities are scheduled for: September 15, 2011 from 3:00 p.m. to 5:00 p.m.; September 27, 2011 from 3:00 p.m. to 5:00 p.m.; October 4, 2011 from 9:00 a.m. to 11:00 a.m.; and October 20, 2011 from 5:00 p.m. to 7:00 p.m. All training workshops are scheduled in TE 7.

b. Distance Education and Technology Committee – Rick Balogh

This report will be included as part of the discussion item 7a. Faculty Administrative Rights for Computers Update

c. Honors – Karen Lubick

Ms. Karen Lubick reported two AVC students, Bryan Davis and Stephen Milburn, earned Transfer Alliance Program Scholarships to UCLA for approximately \$5,000.00 each. The Honors Program committee members and advisors are very proud of this accomplishment.

The Honor Committee will hold its first meeting on Monday, September 26, 2011, from 2:00 p.m. to 3:00 p.m. in A141 conference room. At the request of the Senate, the Honors Coordinator reduced the summer work schedule to receive 2 LHE rather than the 3 LHE usually assigned.

At the beginning of summer after grades are posted to student records, Alpha Iota is required to submit and process paperwork to Alpha Gamma Sigma (AGS) regarding which students were able to achieve permanent membership. Seven students who applied for permanent membership had to be removed as they did not meet the requirements. The graduation office was notified, so diplomas would not include the AGS designation.

In addition, Honors Option Contracts were received from instructors. Ms. Lubick contacted the transcript office to notify them to place the “H” notation on student records which completed their Honors Contract. Throughout the summer, Ms. Lubick made sure to check for Honors Application placed in her campus mailbox at least once a week. She processed all application received to ensure all students meeting Honors Program requirements were given access to enroll in fall 2011 Honors courses.

Ms. Lubick reported during registration she evaluated Honors sections enrollment numbers to ensure they were meeting minimum enrollment requirements. Astronomy 101H and Math 115H were low on enrollment and contacted Dr. Uhazy regarding converting these courses to mixed enrollment for traditional and Honors students. The faculty instructors agreed to supply the Honors students with a special course of study to supplement the regular instruction to earn allow students to earn Honors designation. In addition Econ 101H and Soc 101H were also experiencing low enrollment numbers. An email was forwarded to Honors students entering the program to market these two Honors courses which resulted in 13 to 15 students enrolled in each of the course sections. There is a plan in place to reduce the number of Honor Course offerings by one or two courses in the next schedule because four out of ten Honors courses did not meet enrollment requirements. Ms. Lubick will present a tentative spring 2012 Honors course offerings and two year Honors plan at the first Honors meeting for the year for consideration and discussion.

Ms. Lubick coordinated a meeting with Ms. Emily Heebner, the new Theatre Arts faculty, to discuss the Honors section. Ms. Heebner agreed to establish an Honors proposal for the committee to review and when approved it will go into effect retroactively so that students enrolled in the course will obtain Honors credit. The committee will formally review the proposal at the first Honors meeting.

Ms. Lubick completed a major Honors summer project purging all ineligible and non-attending students from the program database. The Academic Senate Office distributed letters to all students being removed. There were a total of 176 students removed from the program and 32 new students added over the summer. During the first few weeks of the fall semester, an additional 14 students have been added.

There were several problematic issues relating to the Honors program that need to be handled in the next couple of weeks. The Dean’s/President’s student data information has not been received to distribute award memos. Students have called inquiring about the list as the designation was has been posted to their transcripts but they haven’t received notification from the program. In addition, it seems that an override to the enrollment system is occurring and traditional students are being granted enrollment into Honors sections. Ms. Lubick will be working with the Dean and Technician to resolve these issues.

Ms. Lubick has coordinated with Mr. John Vento, Honors Program Chair Elect, to begin shadowing functions throughout the academic year. They plan on meeting regularly to discuss Honors issues and responsibilities.

Ms. Lubick has communicated and coordinated with Alpha Iota Cabinet members and Advisors regarding the campus wide information meeting scheduled for Friday, September 2, 2011. The Advisors have graciously committed to bring lunch for approximately 100 students. An all AVC email was distributed to

students announcing the meeting as well soliciting additional faculty participation to serve as Advisors. Alpha Iota members participate in 2-3 community service activities a week and there is always a need for faculty to serve as Advisors. This is a great way to serve the community as well as get to know establish connections with AVC students.

d. Program Review – Carol Eastin

Ms. Carol Eastin reported 75% of the campus community will be performing some measure of Program Review this academic year. During the 2012 – 2013 academic year, 100% of the college will be undergoing some form of Program Review. All 2011 – 2012 Program Review Reports are due on October 31, 2011, which is critical in terms of documentation and Accreditation. Faculty should use this deadline date as a motivating factor to make annual report updates shorter, but must remember to include language on the progress on Student Learning Outcomes(SLOs). It is important to include language regarding written SLOs, assessments, and revisions, etc. All Peer Review Teams have been filled with the exception of needing five Classified Staff members to serve on Peer Review Teams for the following areas: Facilities Planning & Campus Development; Information Technology Services; Job Placement; Maintenance & Operations; and Outreach/Information & Welcome Center. The following areas are undergoing Program Review in the 2011 – 2012 academic year:

Second Annual Update Report

- Business, Computer Studies and Economic Development
- EOPS (Extended Opportunity Programs and Services)
- Health Sciences / Child and Family Education / Child Development Center
- Human Resources *
- Social and Behavioral Sciences
- Student Development – including Associated Student Organization (ASO), Health Services, Students on the Academic Rise (SOAR), and Student Activities.
- STAR (Student Transition and Retention)
- Technical Education

First Annual Update Report

- Enrollment Services **
- Financial Aid Office
- Institutional Resources / Extended Services
- Math, Science and Engineering
- Palmdale Center
- Physical Education and Athletics

Comprehensive Self-Study Report

- Counseling
- Facilities Planning and Campus Development
- Information Technology Services
- Job Placement
- Language Arts
- Maintenance and Operations
- Outreach / Information and Welcome Center
- Visual and Performing Arts

* Has not submitted first annual update from 2010

** Has not submitted comprehensive from 2010

Ms. Eastin stated the above reports will be used for documentation purposes for AVC's Accreditation Follow-Up Report. Reports need to include a thorough discussion of SLO work and the use of the assessment results. This is required to demonstrate the campus is at the sustainability level for SLOs.

A Program Review Committee is being established to review annual update reports and determine if they meet the requirements established by the Accreditation Commission of California for Junior Community Colleges (ACCJC). The committee will also be working on revising the language of the established Program Review Procedures to match Accreditation requirements.

Dr. Susan Lowry stated several faculty did not have access to their offices over the summer months due to the campus closure. She inquired if there would be any consideration in extending the deadline date. Ms. Eastin responded by stating the deadline date was established to ensure that the Strategic Planning and Budget Council have documented information to use when making planning and budgetary decisions. A great deal of the campus constituencies are doing more with less and the Senate needs to step up to the plate as well. She suggested that maybe Faculty use the lack of time as a reason to create smaller reports while ensuring the appropriate information is provided. The ACCJC recommends written reports be 15 – 30 pages.

6. ACTION ITEM

a. Program Review Coordinator (3 yr term)

Ms. Eastin indicated that there may be a mistake in establishing this action item. She reported that she is in the final year of a three year term. This year was set to be the shadowing year for an elect candidate. Mr. Valiotis indicated the term would be researched and recommended tabling the action item until it is determined if a new term should be approved or if a call should be sent out to the faculty for an elect candidate to volunteer for this leadership position and shadow Ms. Eastin in the final year. Senators were in consensus to table this action item until further research can be performed.

7. DISCUSSION ITEM

a. Faculty Administrative Rights for Computers Update

Mr. Christos Valiotis provided a brief history and indicated that faculty weren't progressing on obtaining Faculty Administrative Rights for Computers. This was why the issue was referred to the Distance Education and Technology Committee to develop a policy language and/or recommendations.

Mr. Rick Balogh, Distance Education and Technology Committee (DETC) Co-Chair, reported the committee was not able to come to a consensus on policy language for Faculty Administrative Rights. It has been a difficult discussion because the committee includes both faculty and Information Technology Services (ITS) Staff. There tends to be this tug-of-war on the issue. Faculty want Administrative Rights and ITS Staff are arguing the point that allowing faculty complete administrative rights would render the server vulnerable to viruses and other malware therefore causing serious security issues. Mr. Balogh reported this issue was cited as a recommendation during the Accreditation Site Visit. In a recent conversation with Dr. Ian Walton, who was part of the Accreditation Team, he stated the visiting team simply highlighted a problem they recognized exists on campus and needs to be addressed. For Accreditation purposes, the campus must demonstrate some progress is being made in this matter prior to the submission of the Follow-Up Report to show compliance. Mr. Balogh discussed the issues surrounding the legal ramifications of downloading unauthorized software to campus computers. He also discussed how to address the security concerns, ensuring the campus server is not jeopardized by malware or viruses with the new Director of ITS, Mr. Calvin Matlock. One issue highlighted in the discussion is the inability for faculty to download textbook materials made available by publishers. Mr. Madlock indicated this issue can be resolved by attaching the Publishers' information to the faculty log in information which would then allow the faculty member the availability to download textbook materials from campus computers. The first DETC meeting is scheduled for Tuesday, September 13, 2011 from 3:00 p.m. to 4:00 p.m. in BE 241.

Mr. Valiotis stated it is apparent the DETC needs more time to work on this issue with the new Director of ITS. He inquired if the Senate was comfortable with allowing the DETC to work during the fall 2011 semester to finalize all work needing to be completed in creating language for a policy or recommendations for Faculty Administrative Rights for Computers. Senators were in consensus to allow the DETC time to finalize the process to establish policy language or recommendations regarding Faculty Administrative Rights for Computers.

Ms. Maria Clinton, AP&P Co-Chair and Academic Senate President Elect, inquired if Mr. Balogh researched how other colleges deal with Faculty Administrative Rights for Computers. It would be a good idea to research other policy language for different Community Colleges to take into consideration when developing recommendations or policy language.

Mr. Balogh indicated this issue will be placed on the first agenda for further discussion and he will report on the progress during his next report to the Senate.

b. Senator Responsibilities on SLO/Program Review Progress

Mr. Christos Valiotis indicated he wanted to follow up on a discussion that occurred at the end of the spring semester. The faculty and campus constituency did a great job in ensuring the Accreditation work needing to be done on campus was completed. There was a great deal of work completed and compiled for Program Review, Student Learning Outcomes (SLOs), and documented evidence with committee minutes. The SLO breakout session was a great opportunity to once again get work done on campus by completing action plans as required for Accreditation. Mr. Valiotis requested Senators to assist faculty WEAVE Facilitators to ensure SLO/PLO work is being completed at the division level. The SLO Committee needs to report the progress of SLO work to ACCJC. The committee consists of approximately 5 to 8 faculty members and they cannot solely be charged with the work needing to be completed. The Senate is a big part of the process and Senators need to take an active role in ensuring progress is being made. Ultimately, this is the responsibility of the entire faculty constituency. However, the Senate has to take a leadership role on these issues. Mr. Valiotis suggested initiating a division reporting process where Senators provide a brief report on the SLO and Program Review progress at a Senate meeting once a month. The reports will be split up with half the divisions reporting at the first meeting of the month and the other half of the divisions reporting at the second meeting of the month.

Ms. MaryAnne Holcomb responded that in initiating this reporting process would be adding more responsibility to Senators who are already overtaxed with work responsibilities. Faculty are already taxed with a significant amount of work on the division level in having to complete Program Review reports, writing/assessing SLOs/PLOs work, updating course curriculum.

Dr. Susan Lowry stated that there is a cultural problem at AVC. Ms. Eastin reported 30% of the volunteers for Program Review were sitting in the room. There needs to be more involvement of the campus constituency.

Mr. Valiotis responded he did not mean to infer that Senators are not doing enough work, but merely suggesting a means to get the work that needs to be completed for Accreditation purposes done. He is making a plea to the group to try to change the current culture and hoping faculty understand the importance of getting SLO/PLO and Program Review work completed. The premise of this discussion is for Senators to see themselves as agents of change.

Ms. Maria Clinton indicated the importance of completing SLO/PLO and Program Review work is not being stressed enough. The Legislature is moving to include accountability as means to evaluate success. The State will then use data results as a measuring tool to disseminate funding. This is a huge issue being discussed at the State level and it's not going away. Not too long ago, the college was very close to being forced to implement the *No Child Left Behind* Act which would have mandated how faculty teach their courses. Current discussions occurring at the State level are moving towards utilizing measuring tools for funding purposes. This is currently being performed with SLOs/PLOs/OOs, and Program Review. If faculty aren't careful and take a proactive stance at this juncture, they could possibly lose autonomy on how their courses are taught.

8. SENATE ADMINISTRATIVE BUSINESS

a. Academic Ranking

• **Chuck Billodeaux- Adjunct Assistant Professor**

A motion was made and seconded to approve the academic ranking of Adjunct Assistant Professor for Mr. Chuck Billodeaux. Motion carried.

• **Gillian Ray – Adjunct Assistant Professor**

A motion was made and seconded to approve the academic ranking of Adjunct Assistant Professor for Ms. Gillian Ray. Motion carried.

- **Diane Flores-Kagan – Professor**

A motion was made and seconded to approve the academic ranking request of Professor for Ms. Diane Flores-Kagan. Motion carried.

b. Announcements

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- Curriculum Institute – July 12, 2012 – July 14, 2012, San Francisco Airport Westin
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9. ADJOURNMENT

A motion was made and seconded to adjourn the September 1, 2011 Academic Senate Meeting at 4:30 p.m. Motion carried.

MEMBERS PRESENT			
Ron Chapman	MaryAnne Holcomb	Berkeley Price	John Toth
Mark Covert	Susan Knapp	Terry Rezek	Christos Valiotis
Chris Dundee	Ken Lee	Alexandra Schroer	Pavinee Villapando
Luis Echeverria	Scott Lee (proxy)	Ken Shafer	Denise Walker (proxy)
Jack Halliday	Ty Mettler	Susie Snyder (proxy)	
Mike Hancock	Mike Pesses	Elizabeth Sundberg	
MEMBERS ABSENT		GUEST PRESENT/EX-OFFICIO MEMBERS	
Glenn Haller	Casey Scudmore	Rick Balogh	Karen Lubick
Van Rider	VACANT ADJUNCT REP.	Maria Clinton	Susan Lowry
Sandra Robinson		Carol Eastin	