



**ANTELOPE VALLEY COLLEGE
ACADEMIC SENATE MEETING
AGENDA
November 17, 2016
3:00 p.m. – 4:30 p.m.
L-201**

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL
2. OPENING COMMENTS FROM THE SENATE PRESIDENT
3. OPEN COMMENTS FROM THE PUBLIC
4. APPROVAL OF MINUTES
 - a. November 3, 2016 Academic Senate Meeting (attachment)
5. REPORTS (5 minutes maximum)
 - a. Program Review Committee - Carol Eastin
 - b. Distance Education & Technology Committee - Perry Jehlicka
 - c. Honors Program Committee - John Vento
6. DISCUSSION ITEMS
 - a. Law Scholars As Standing Senate Committee Tim Lynsky (attachments)
 - b. Faculty Recognition Day Funding and Committee - Dr. Susan Lowry
 - c. Academic Senate President & Leadership Ad Hoc Committee
 - d. Enrollment Management Committee - Angela Koritsoglou (attachments)
7. ACTION ITEMS
 - a. Academic Policies & Procedures Committee Course/Program Recommendations - Dr. Darcy Wiewall (attachments)
 - b. By-laws Changes and Updates (2/3 vote) - Dr. Glenn Haller (attachment)
 - c. By-laws Updates (simple majority) - Dr. Glenn Haller (attachment)
8. INFORMATIONAL ITEMS
 - a. AP 3225 and BP 7360 (attachments)
 - b. OER Text Information to Dean and Bookstore
 - c. Fall Senate Plenary Updates
 - d. CTE Liaison
 - e. Update Zero-cost Textbook Degree Grant
 - f. By-Laws Proposal Change from Ken Shafer (attachment)
9. SENATE ADMINISTRATIVE BUSINESS
10. ANNOUNCEMENTS

June 9-11, 2016	2016 Faculty Leadership Institute	Mission Inn, Riverside
July 7-9, 2016	2016 Curriculum Institute	Double Tree Hilton - Anaheim

11. ADJOURNMENT

2015-16 ACADEMIC SENATE MEETINGS & COMMITTEE REPORTS	
September 15, 2016	October 6, 2016 DETC – Perry Jehlicka
October 20, 2016 Outcomes - Dr. Glenn Haller	November 3, 2016 Accreditation Committee – Tina McDermott
November 17, 2016 Program Review – Carol Eastin DETC – Perry Jehlicka Honors - John Vento	December 1, 2016 AP&P - Dr. Darcy Wiewall Outcomes - Dr. Glenn Haller

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Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Dr. Ed Beyer, Academic Senate President, at (661) 722-6306 (weekdays between the hours of 8:00 a.m. and 4:30 p.m.) at least 48 hours before the meeting, if possible. Public records related to agenda items for open session are available for public inspection 72 hours prior to each regular meeting at the Antelope Valley College Academic Senate's Office, Administration Building, 3041 West Avenue K, Lancaster, California 93536.



ANTELOPE VALLEY COLLEGE
ACADEMIC SENATE MEETING
MINUTES
November 17, 2016
3:00 p.m. – 4:30 p.m.
L-201

To conform to the open meeting act, the public may attend open sessions

1. CALL TO ORDER AND ROLL CALL

The Academic Senate meeting of November 17, 2016 was called to order at 3:03 p.m. by Dr. Irit Gat, Academic Senate President.

2. OPENING COMMENTS FROM THE SENATE PRESIDENT

- Measure AV passed - a \$350 million bond measure. The bond will fund college infrastructure essential to the 21st century learning required for jobs in aerospace, engineering, manufacturing, health and other critical local industries. Funds will insure the college can meet the educational and workforce development needs of the AV for the next 50 years. The master plan for the Lancaster campus includes updates to infrastructure, construction of new academic commons, community center, university center, gymnasium renovations, three instructional buildings and a fine arts complex.
- The new Palmdale campus opens Fall 2017.

3. OPEN COMMENTS FROM THE PUBLIC

- Ms. Rosa Fuller received concern from adjunct faculty that academic ranking for adjunct faculty is not available. Dr. Gat reminded senators ranking for adjuncts is indeed available, referencing the [Adjunct Instructor Application](#) on the senate website.
- Mr. Larry Veres attended the Accreditation Wrap Party, representing adjunct faculty and the senate.

4. APPROVAL OF MINUTES

- a. November 3, 2016 Academic Senate Meeting (attachment)
*A motion was made by Mr. Larry Veres and seconded by Ms. Susan Knapp to approve minutes of the November 3, 2016 Academic Senate meeting.
Motion carried with two (2) abstentions.*

5. REPORTS (5 minutes maximum)

- a. Program Review Committee - Carol Eastin (attachment)
Ms. Carol Eastin presented the Program Review Committee report - see attachment.
- b. Distance Education & Technology Committee - Perry Jehlicka (attachment)
Mr. Perry Jehlicka presented the Distance Education & Technology Committee report - see attachment.
- c. Honors Program Committee - John Vento
Mr. John Vento presented the Honors Program Committee report - see attachment.
Senators expressed interest to team-teach Honors courses.

6. DISCUSSION ITEMS

- a. Law Scholars As Standing Senate Committee Tim Lynsky (attachments)
Mr. Tim Lynsky addressed senators seeking support to make the Law Scholars Committee a standing senate committee - see attachments. As a standing committee the group would maintain a formal senate structure, potential for growth and a more solid ground with the campus. Senators noted approval could ensure continuance of the program. Members expressed concern the approval could set precedence for other campus committees. Release time would need to be negotiated.

Approved: December 1, 2016 Academic Senate Meeting

Dr. Beyer cited 10 plus 1

Title 5 53200 (b)

5. Standards or policies regarding student preparation and success

Dr. Gat asked senators to take information to divisions and provide feedback at the December 2, 2016 senate meeting. If the senate decides to proceed, the request will be readdressed in spring.

- b. Faculty Recognition Day Funding and Committee - Dr. Susan Lowry
Dr. Susan Lowry re-addressed the lack of funding for the Faculty Recognition Day event. Mr. Larry Veres will visit the credit unions. Ms. Nancy Masters will talk to her contact. Members discussed various ways to fund the event: fundraiser during the event, 50/50 raffle, asked faculty and administrators to donate, payroll deduction campaign, annual fundraiser, have a simple menu.

Event committee: Dr. Jessica Harper, Lisa Karlstein, Diane Flores-Kagan, Dr. Irit Gat.
Committee needs to see if funding is available for stipends.

- c. Academic Senate President & Leadership Ad Hoc Committee
Dr. Irit Gat appointed an Ad Hoc Committee for the senate president and leadership positions: Dr. Ken Shafer, Kathryn Mitchell and Lisa Karlstein. The committee will let Dr. Gat know when they are ready to present a report.
- d. Enrollment Management Committee - Angela Koritsoglou (attachments)
Senators reported department feedback regarding the request of the Enrollment Management Committee request to add three (3) additional faculty members to the committee composition:

Counseling: agreed

CTE: agreed

Language Arts: no feedback

Union: agreed

Consensus was to approve the recommendation to change the composition to include more faculty. Dr. Gat directed Ms. Koritsoglou to move forward with the recommendation.

7. ACTION ITEMS

- a. Academic Policies & Procedures Committee Course/Program Recommendations - Dr. Darcy Wiewall (attachments)

A motion was made by Ms. Rosa Fuller and seconded by Mr. Jack Halliday to approve the Academic Policies and Procedures Committee course/program recommendations.

Members discussed concerns:

- Dr. Susan Lowry: English 115 missing
- Dr. Rona Brynin: one of her courses missing
- Lisa Karlstein: one course in direct conflict with media; division was not advised at the division meeting
- Susan Knapp: typos in Chemistry and Biology ADT degrees

Dr. Ed Beyer noted divisions are to sign an official authorization for each course. Mr. Mike Hutchison from AP&P was unable to address some of the questions and concerns.

Motion failed.

A motion was made by Ms. Susan Knapp and seconded by Mr. Van Rider to approve the Academic Policies and Procedures Committee course/program recommendations with the exception of:

- *Chemistry and Biology ADT degrees*
- *Corporate and Community Education courses*

Motion carried with two (2) abstentions

- b. *By-laws Changes and Updates (2/3 vote) - Dr. Glenn Haller (attachment)*
A motion was made by Ms. Rosa Fuller and seconded by Dr. Susan Lowry to approve the by-laws changes and updates as outlined.
Motion carried unanimously.
- c. *By-laws Updates (simple majority) - Dr. Glenn Haller (attachment)*
A motion was made by Ms. Susan Knapp and seconded by Mr. Jack Halliday to approve the by-laws updates as outlined.
Motion carried unanimously.

8. INFORMATIONAL ITEMS

- a. AP 3225 and BP 7360 (attachments)
Dr. Gat asked senators to review and share AP 3225 and BP 7360, and report feedback at the February 16, 2017 senate meeting.
- b. OER Text Information to Dean and Bookstore
If faculty are using Open Educational Resources they must inform their Dean and Dawn McIntosh, Auxiliary Services Director.
- c. Fall Senate Plenary Updates
Dr. Gat reported numerous updates she received at the Fall 2016 Senate Plenary. See Dr. Gat for information.
- d. CTE Liaison – Consultant
Dr. Maria Clinton is currently serving as the CTE consultant.
- e. Update Zero-cost Textbook Degree Grant
Dr. Gat is working with Dr. Mark McGovern to consider a transfer degree that uses no cost textbooks. There is a possible grant opportunity next year.

9. SENATE ADMINISTRATIVE BUSINESS

10. ANNOUNCEMENTS

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Guests/Ex-Officio: Dr. Ed Beyer, Justin Shores, , Perry Jehlicka, Tim Lynsky, Stephen Langjahr, Mike Hutchison, Angela Koritsoglou Y=Yes, N=No, A=Abstain, NP = Not Present, MF=Motion Failed, 1=Motion, 2=Second			4a 11/3/16 Minute	7A1 AP&P Recom	7A AP&P Recom	7b ByLaws Chang	7c Bylaws Update
November 17, 2016 Senate	Present	Proxy	Y/N/A	Y/N/A	Y/N/A	Y/N/A	Y/N/A
Bowen, Jason	NP	X	X	MF	Y	Y	Y
Burrell, Carolyn	X		X	MF	Y	Y	Y
Christopher, Violet	X		X	MF	Y	Y	Y
Flores-Kagan, Diane	X		X	MF	Y	Y	Y
Fuller, Rosa	X		X	1	Y	1	Y
Gat, Irit	X		X	MF	Y	Y	Y
Ginosian, Dezdemona	X		X	MF	Y	Y	Y
Haller, Glenn	X		X	MF	Y	Y	Y
Halliday, Jack	X		X	2	Y	Y	2
Harper, Jessica	X		X	MF	Y	Y	Y
Jaffe, Matthew	X		X	MF	Y	Y	Y
Karlstein, Lisa	X		AB	MF	Y	Y	Y
Knapp, Susan	X		2	MF	1	Y	1
Leighton, Jonet	X		X	MF	Y	Y	Y
Lowry, Susan	X		X	MF	AB	2	Y
Mitchell, Kathryn	X		X	MF	Y	Y	Y
Motawakel, Rick	X		X	MF	Y	Y	Y
Palmetto-DeSpain, Tamira	X		X	MF	Y	Y	Y
Rao, Harish	X		X	MF	Y	Y	Y
Rezek, Terry	X		X	MF	Y	Y	Y
Rider, Van	X		X	MF	2	Y	Y
Shafer, Ken	X		X	MF	Y	Y	Y
Snyder, Susan	NP		NP	NP	NP	NP	NP
Sundberg, Liz	X		AB	MF	Y	Y	Y
Veres, Larry	X		1	MF	AB	Y	Y

11/17/16 Program Review Committee report to the Academic Senate

The Program Review Committee (PRC) has been focusing on two related topics this semester.

- How the PRC fits with district planning
- Self-study reports
 - Reviewing the report templates and making minor revisions. The 2016-17 templates will be distributed in early Dec.
 - Revised the addendum template



Date: November 15th, 2016

To: Dr. Irit Gat

Cc: Nancy Master

Re: **Honor report**

- Approximately 450 students are involved in the Honors program
- More than 80 students completed/transferred the honors program in spring 2016
- 36 Honors students were TAP (Transferred Alliance Program) certified for UCLA spring 2016
- 26 out of 36 AVC/UCLA students were admitted to UCLA (78%)
- The following faculty were approved to teach honors courses
 1. Geology 101: Physical Geology – Dr. Aurora Burd
 2. English 101: Heidi Williams
 3. Economics 102: Principles of Microeconomics – Dr. Ibrahim Ganley
 4. English 103H: Critical Thinking & Research – Angela Koritsoglou
 5. History 259 H: Gender, Image, and Rhetoric – Mark Hoffer
 6. History 108H: United States History from 1865 to 2016 – Giselda Guillen
 7. Communications 101: Introduction to Public Speaking – Patricia Reed
 8. Psychology 212H: Human Sexuality – Dr. Freddie Aviles
 9. Sociology 101H: Introduction to Sociology – Arutyun Ambartsumyan
- The following faculty were approved for honors options
 - Biology 202: Dr. Joseph Esdin
 - Dance 101: Prof. Kathleen Burnett
 - English 103: Prof. Heidi Williams
 - English 102: Prof. Tino Garcia
 - Film & Television 201: Prof. Kevin North

Below is the spring 2017 Honors course schedule (15 classes)



- Biology 104** / MW 8:00 am - 9:30 am (Nisani and Vento) **CRN 36602**
Business 201 / MW 12:30 pm - 1:50 pm (Adams) **CRN 36433**
Communication Studies 101 / Monday 7:00 - 10:05 pm (Reed) **CRN 30506**
English 102 / Tuesday 7:00 - 10:05 pm (Hood) **CRN 33809**
English 103 / TR 11:00 am - 12:20 pm (Koritsoglou) **CRN 33379**
English 265 / Wednesday 7:00 pm - 10:05 pm (Hoffer and Stepro) **CRN 34700**
Geography 101 / TR 9:30 am - 10:50 am (Pesses) **CRN 36771**
Health Education 101 / MW 2:15 pm - 3:35 pm (Bingham) **CRN 35915**
History 108 / Friday 8:00 am - 11:00 am (Guillen) **CRN 34750**
History 110 / TR 12:30 pm - 1:50 pm (Burns) **CRN 36120**
Math 150 / MWF 11:00 am - 12:25 pm (Hendrix) **CRN 30941**
Music 101 / TR 2:15 pm - 3:35 pm (Fewtrell) **CRN 30959**
Philosophy 105 / 8:00 am - 9:20 am (Mendoza) **CRN 35577**
Political Science 101 / MW 9:30 am - 10:50 am (Vento) **CRN 33114**
Theatre 239 / Thursday 6:30 pm - 10:35 pm (Corona) **CRN 36297**

Biology 104 **MW 8:00 am - 9:20 am** **(Nisani and Vento)** **CRN 36602**

The land, air, and waters are polluted, climate is changing, rain forests (and other habitats) are being destroyed, and there are too many people who are putting too much demand on our planet. This does not sound like a great future for us, but hey, where can we go? We can't leave the planet (yet!!!). So what to do? Well, this is the course to take. We will not only explore current environmental issues but will also examine solutions from a variety of perspectives (biological, sociological, political, etc.). We guarantee that this course will make you angry, sad, and more importantly, hopeful. This course will be team-taught by Dr. Zia Nisani and Political Science Professor John Vento. Join us and become part of the solution.

Business 201 **MW 12:30 pm - 1:50 pm** **(Adams)** **CRN 36433**

Can a bakery refuse to provide a wedding cake to a same-sex couple? Should Amazon be able to deliver a package to your front door via a drone? Do retailers have the right to use data mining to ascertain your shopping habits? Are increases to the minimum wage a net gain or loss to business and society? These are just some of the questions we will ponder as we delve into how the various aspects of law affect business and industry. Even if you are not a Business major, many of the themes we will discuss are (or will be) relevant to you. Regardless of your major, the topics in this course are relevant to you and your career. If you are into current events and lively discussion, this class is for you!

Communication Studies 101 **Monday 7:00 pm - 10:05 pm** **(Reed)** **CRN 30506**

After you graduate from college, you will be joining all the others who have done so. What will set you apart is your ability to present yourself professionally. Learning how to critically evaluate messages and distinguish fact from opinion will enable you to stand and deliver with complete confidence. Successfully reading another's "body language" will enable you to understand what someone truly means versus what they may be saying. Whether you are completely confident and want to "fine tune" your skills, or ready to run screaming when you have to do any public speaking, this class is for you. Let communication be the key to your success!



English 102 **Tuesday** **7:00 p.m. - 10:00 p.m.** **(Hood)** **CRN 33809**

We use the term “literature” as if we know where the boundaries are, yet even Billy Shakespeare was once viewed with suspicion. Can a cereal box be literature? A video game? What about a rap version of *Hamlet*? This class will enjoy language and celebrate its best achievements, but also question some of academia’s traditional assumptions. Looking at texts from *Beowulf* to Batman and from poetry to traffic reports, we will explore literature’s origins and conventions, but we also will use this semester as an opportunity to create our own personal definitions of the L word.

English 103 **TR** **11:00 am - 12:20 pm** **(Koritsoglou)** **CRN 33379**

How do we come to terms with the life experiences that shape us and make us see the world in new ways? In *A Sketch of the Past*, Virginia Woolf reveals how the writing of *To the Lighthouse* was a cathartic experience:

I wrote the book very quickly; and when it was written, I ceased to be obsessed by my mother. I no longer hear her voice, I do not see her. I suppose that I did for myself what psycho-analysts do for their patients. I expressed some very long felt and deeply felt emotion. And in expressing it I explained it and then laid it to rest.

But was it laid to rest? Using Sigmund Freud’s “Mourning and Melancholia” to guide us, we will examine the language of grief, the use of writing as catharsis, the line between fact and fiction (or, as Woolf calls it, granite and rainbow), and the difference between mourning and melancholia. Our readings will be drawn from a variety of genres, including fiction, poetry, art, historical documents, essays, and creative nonfiction. We’ll use these texts to practice critical thinking and argumentative writing skills through a blend of research, awareness of language, and the study of the basic principles of logical analysis, while measuring them against Freud’s observation that “[i]n mourning it is the world which has become poor and empty; in melancholia it is the ego itself.” Bring your ego and get ready to react.

English 265 **Wednesday** **7:00 pm - 10:00 pm** **(Hoffer and Stepro)** **CRN 34700**

Take this team-taught Honors class and see how the clash, crash, and mish-mash of popular culture make film such an awesome medium. English instructor Hoffer and History instructor Stepro—as they continue a year of team-teaching that began with last fall’s ENGL 259H: Gender, Image, and Rhetoric—will take students through a vibrant tour of cinema and highlight film’s relation to and impact on social views and forces. This course will validate the entertainment value of both literature and film, while prompting students to find even more pleasure in a greater analytical, critical, and cultural awareness of art. Major box office names and titles will co-mingle with established greats in the genre, offering up the likes of Nolan and Kubrick, Hitchcock and Lynch, in a course that promises to both delight and challenge every time the lights go down (and back up).



Geography 101 **TR** **9:30 am - 10:50 am** **(Pesses)** **CRN 36771**

Physical Geography ain't your father's science class. Yes, we'll cover the basics like gravity and molecules and all that, but we'll use those to understand how the Earth works. We'll go back 4.6 billion years and explore the evolution of the rocks under our feet, the atmosphere we breathe, and the rivers of the world, as well as how we humans developed our unique upright postures. Because this is an Honors class we'll take more time to explore physical artifacts and conduct some experiments. Because this is a Geography class we'll discuss how the Earth wants to kill you, why polar bears are dating grizzlies, and how geographers were the ones who really tracked down Osama bin Laden. *Can you really afford to miss this class?*

Health Education 101 **MW** **2:15 pm - 3:35 pm** **(Bingham)** **CRN 35915**

Health is our greatest resource for success and happiness in life. We don't often consider it but our health supports our academic and personal success. In this seminar-style class, we will go beyond the basic information and explore the issues that face Americans related to their health. Do we have a health care system or a sick care system? If the majority of chronic diseases are preventable, why are so many people developing them? How does our political system affect public health policy? Does the FDA ensure a safe food supply and do you have the right to know what is in your food? Why are 1 in 3 children born this year expected to develop Type 2 Diabetes and what does this mean to our future? Our research will not only be related to public health issues, but also personal issues as we explore our own values and practices through critical reflection.

History 108 **Friday** **8:00 am - 11:05 am** **(Guillen)** **CRN 34750**

Noam Chomsky once said, "Propaganda is to a democracy what the bludgeon is to a totalitarian state." How accurate is Chomsky's statement? Can propaganda ever only effect negative change? My History 108 student historians will explore these and many other propaganda-related questions, as they investigate the political, social, and economic developments of the United States (1877 - present) through the lens of propaganda. Students will also conduct in-depth research into a propaganda-related topic of their choice, compose a research paper worthy of scholarly publication, compose a short video to accompany their propaganda-related research, and present their findings in a simulated conference setting in our classroom. **CAUTION:** you may become propaganda masters by the end of the semester—use these skills wisely!

History 110 **TR** **12:30 pm - 1:50 pm** **(Burns)** **CRN 36120**

Imagine taking an afternoon stroll through your home town, observing friends and family going about their everyday chores, careers, hobbies, and games. Standing on the perimeter of this peaceful scene, you are suddenly knocked out cold. Coming to, with a bag over your head, you find that your feet are chained to others. Stumbling through the countryside, you are completely confused and disoriented. When the bag is finally removed, you find yourself in a strange fortress, with hundreds of strangers who do not speak your language, all looking out upon a vast body of water. This was the experience of millions of Africans, prior to being transported in a tight-packer to the New World. The history of the African American Experience is a story of European hegemony in Africa and the New World, involving the tragic separation of millions of Africans from their homeland and families—along with the creation of America's "Peculiar Institution" of slavery. Their struggles, suffering, adaptation and survival have been recorded in their blood, sweat and toil, on plantations large and small, throughout the American South. In this Honors course, we will explore their journey and history in-depth, in seminar-style discussion. *Be prepared to be disturbed!*



Math 150 **MWF** **11:00 am - 12:25 pm** **(Hendrix)** **CRN 30941**
“How do you tell your asymptote from a hole in the graph?” and “Will your coffee cool more quickly if you stir it?” These and other questions will be answered in Math 150 through a series of discovery exercises. Calculus is the study of change and as such, is applicable to a variety of interesting problems. In this course, we will develop important theorems and solve nontraditional problems. There will also be some additional reading, along with written responses, about the history and development of calculus.

Music 101 **TR** **2:15 pm - 3:35 pm** **(Fewtrell)** **CRN 30959**
The great American composer Aaron Copland said, “So long as the human spirit thrives on this planet, music in some living form will accompany and sustain it.” In this class, we will listen to music spanning more than 2,000 years, from ancient Greece to the latest global performance via the internet. What common traits unite all music through the centuries? How can we listen to music on a deeper level? And in what ways does the evolving character of classical music correlate to social, political, and artistic movements through the centuries? You will hear a broader range of musical styles than you probably thought possible, including some of the most beautiful and amazing music ever written.

Philosophy 105 **TR** **8:00 am - 9:20 am** **(Mendoza)** **CRN 35577**
Mark Twain once noted the strange encounter between the Lord of the Garden and Adam and Eve. Adam noted the exchange between them by saying to Eve that the act of eating from a certain tree would cause them die. “It is the tree of good and evil,” Adam said. Eve responded by asking, “What is good, and what is evil?” In this ethics course, we will be asking the same question as Eve: what is good, and what is evil? Do they even exist? We will explore those questions by looking at different theoretical perspectives that answer the questions by looking into intention, pain, virtues, God, psychology, and feminism. After the foundations of theory have been built, a multicultural approach (Buddhist, Islamic, African American, Latin American, Asian, Feminist, etc.) will be applied to help us look at the different perspectives of applied ethics as they relate to the death penalty, free speech, animal rights, violence, abortion, euthanasia, and equality, among other topics. In the wise words of Michael Scott and Holly Flax (from *The Office*), “Let’s get ethical; ethical! I want to get ethical!”

Political Science 101 **MW** **9:30 am - 10:50 am** **(Vento)** **CRN 33114**
There has been an active debate about whether the American democratic system ensures freedom, equality, and individuality for all citizens. This Honors class will provide a springboard to analyze the American democratic system and whether or not it works. We will focus on major political events, such as the 2016 and 2008 presidential elections, the war with Iraq, and the recall of Governor Gray Davis. We will also examine the terrorists’ attacks of September 11th and the impeachment of President William Jefferson Clinton. Each of these events has demonstrated the various roles of government and provides us with the opportunity to examine the American democratic system at work. We will depart from the traditional classroom format and employ a seminar-structured environment that uses the Socratic method of learning. **Taking this class will improve your health—both physically and mentally.**



Theatre 239 Thursday 6:30 pm - 10:35 pm (Corona) CRN 36297

The Honors **Intercultural and Women's Theatre** course is for students who want to explore ethnicity, diversity, sexuality, and women's voices on the American stage. This course covers Latina/o, Chicana/o, African American, Asian American, and Native American plays as an entry point into the wide range of American multicultural theatre. Also, this course will explore women's roles and themes of sexuality on stage. Students will navigate this world of theatre and performance through play readings, discussion, and practice. Through engaging and reflective assignments, discussions, and analysis of theatre, students will gain transferable skills such as interpersonal communication, public speaking, critical analysis, and broader modes of thinking. Students will be audience members at live theatrical productions, practitioners through group presentations, and critics through analyses. Theatre is not only entertainment, but is a medium for personal, cultural, and social dialogue in our everyday lives. Does theatre reflect the society we live in? Do characters on stage look like you or me? Has theatre moved in a direction of diversity and inclusion? In this class, theatre is more than Shakespeare and *Oklahoma!* Enroll and find out how.



CALIFORNIA COMMUNITY COLLEGES

CHANCELLOR'S OFFICE

PRESS RELEASE

May 1, 2014

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California Community College Students to Get Leg Up on Way to Top Law Schools under First of its Kind Pathway Program

Twenty-four community colleges and six law schools sign agreement to smooth way to law degree

SACRAMENTO – The California Community Colleges and The State Bar of California today announced a new initiative that will provide students at 24 community colleges a smoother pathway to six of California's top law schools.

The Community Colleges Pathway to Law School initiative is an unprecedented effort within California higher education to enhance opportunities and advancement in the legal profession for diverse populations, particularly those who have been underrepresented.

"This project will put talented and promising community college students on a trajectory to enter some of the finest law schools in the nation and receive the support they need to succeed and make the legal profession more diverse and the justice system more reflective of our state," said Brice W. Harris, chancellor of the California Community Colleges, before signing a memorandum of understanding with the participating institutions of higher learning at Law Day Celebration activities at Chabot College in Hayward.

The project, sponsored by the State Bar's Council on Access and Fairness, will establish agreements with two dozen community colleges and six law schools and their respective undergraduate institutions. Students in the program will receive assurances that credits in prescribed courses will transfer, early exposure to the law school experience, individual advisement and mentoring from law school advisors, financial aid counseling, LSAT preparation and waived application fees for admission to the participating law schools.

"We know that our community colleges have the diversity and talent that the State Bar seeks to enhance the diversity pipeline into the legal profession, as evidenced by many prominent judges and lawyers who attended community colleges," said State Bar CEO Joseph Dunn. "I am particularly grateful to the six law school deans for partnering in this important initiative to increase the diversity and overall quality of the legal profession."

Participating law schools are University of Southern California Gould School of Law, University of San Francisco School of Law, UC Davis School of Law, UC Irvine School of Law, Santa Clara University School of Law and Loyola Law School.

“UC Irvine School of Law is delighted to participate in this program to create a pipeline from the community colleges to law school,” said Erwin Chemerinsky, Dean of UC Irvine School of Law. “We are confident that this pilot program will enhance the diversity of law schools and the legal profession.”

The Community Colleges Pathway to Law School Initiative requires students to complete courses based on a defined set of “success factors” that help make effective lawyers. The transfer initiative will align criteria from these success factors with community college courses already approved in corresponding Intersegmental General Education Transfer Curriculum (IGETC) to prepare students for law school.

“With an undergraduate core curriculum that stresses civic engagement, diversity, and justice, and a law school that has long had one of the most-diverse student bodies in the country, Santa Clara University fully supports the goals of the Community Colleges Pathway to Law School,” said Provost Dennis Jacobs. “We are honored to be one of the founding institutions helping create a pathway from community college to four-year undergraduate institutions, to law school.”

Community colleges selected for the program are Antelope Valley College, Bakersfield College, Chabot College, Chaffey College, College of Alameda, College of the Canyons, College of the Sequoias, Contra Costa College, Fresno City College, Gavilan College, Hartnell College, Los Angeles City College, Los Angeles Mission College, Merritt College, Oxnard College, Rio Hondo Community College, Riverside City College, Sacramento City College, San Joaquin Delta College, San Jose City College, Santa Ana College, Solano Community College, Southwestern College, and Ventura College.

The California Community Colleges is the largest system of higher education in the nation composed of 72 districts and 112 colleges serving 2.1 million students per year. Community colleges supply workforce training, basic skills education and prepare students for transfer to four-year institutions. The Chancellor’s Office provides leadership, advocacy and support under the direction of the Board of Governors of the California Community Colleges. For more information about the community colleges, please visit <http://californiacommunitycolleges.cccco.edu/>.

###

PARTICIPATING LAW SCHOOLS

- University of Southern California Gould School of Law
- University of San Francisco School of Law
- UC Davis School of Law
- UC Irvine School of Law
- Santa Clara University School of Law
- Loyola Marymount Law School

FOR MORE INFORMATION, PLEASE CONTACT:

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ADDITIONAL INFORMATION:

www.avc.edu/academics/lawscholar
Twitter #Pathway2Law
<https://sites.google.com/site/calbardream/DiscoverLaw.org>
(check out the community college page)



ANTELOPE VALLEY COLLEGE

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(661) 722-6300 | www.avc.edu

This publication was funded by Student Equity.

Antelope Valley College prohibits discrimination and harassment based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation. Upon request, we will consider reasonable accommodations to permit individuals with protected disabilities to (a) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities or events.



ANTELOPE VALLEY COLLEGE

**COMMUNITY COLLEGE
PATHWAY TO
LAW SCHOOL
PROGRAM**

*In partnership between California Community
Colleges and the State Bar Association,
Council on Access and Fairness (COAF)*



TO APPLY:

Please complete the online application at
www.avc.edu/academics/lawscholar

PATHWAY TO LAW SCHOOL PROGRAM

In partnership with the State Bar of California, the Pathway to Law School initiative enhances opportunities for advancement of Antelope Valley College students of diverse populations in the legal profession, particularly those who have been underrepresented in the practice of law.

WHY LAW?

The complexities of our legal system have created hundreds of legal career options, many of which do not require a law degree. The legal professional's role is expanding and evolving to keep pace with the ever-changing legal system. The legal profession offers growth, opportunities, financial rewards, client service, intellectual challenge, prosperity, and prestige in diverse areas: criminal law; corporate law; tax law; real estate law; family law; products liability; patent law; employment law; educational law and dozens of other areas. Given the legal field's diversity, no particular major is required.

CAREER POSSIBILITIES

- Lawyer
- Judge
- Mediator
- Paralegal
- Secretary
- Consultant
- Court Administrator
- Government Administrator
- Politician

PROGRAM BENEFITS

- Counseling
- Mentoring
- Law-related activities
- Financial aid counseling
- Prescribed course credits will transfer
- Waived application fees for admission to the participating law schools
- Special attention regarding college and law school applications at participating schools

PROGRAM REQUIREMENTS

COUNSELING

- Attend Pathway to Law Program orientation
- Work with designated Law Scholar counselor
- Establish Student Educational Plan based on selected major and the Pathway to Law School Program's required courses

COURSES TO TAKE

- Academic Composition (ENGL 101)
- Critical Thinking (ENGL 102, 103 or PHIL 201)
- Introduction to Argumentation and Debate (COMM 115)
- Statistics (MATH 115)
- United States History (HIST 107 or 108)
- American Political Institutions (POLS 101)
- The Judicial Process (POLS 203)

ADDITIONAL COURSES

- Service and Civic Learning (to be announced)
- College Success and Life Management (HD 101—if assessing below ENGL 101)

EXTRACURRICULAR ACTIVITIES

- Attend **required** Pathway to Law School Program activities/field trips
- Participate in debate/mock trial
- Join and actively participate in Pre-Law Club

TRANSFER

- Complete Intersegmental General Education Transfer curriculum (IGETC) or CSU General Education Requirements along with transfer major prerequisites as required by the undergraduate institution
- Successfully transfer to a four-year university

G.P.A.

- Students must maintain the required minimum G.P.A. at the community college and undergraduate institution

TO APPLY

- Please complete the online application at www.avc.edu/academics/lawscholar



PATHWAY TO LAW SCHOOL INITIATIVE

The Community Colleges Pathway to Law School Initiative is a partnership between California Community Colleges and the State Bar Association.

The mission is “to establish a pipeline of diverse students from high schools, community colleges, four-year institutions, and law schools into law or law-related careers so that the legal profession reflects the diverse population of the State of California.”

SPECIAL THANKS

CONTRIBUTORS

Honorable Lisa Chung
Honorable Christopher Estes
Honorable Denise McLaughlin-Bennett
AVC President Ed Knudson
AVC Trustee Lew Stults

LAW SCHOLARS EVENT COMMITTEE

Diane L. Walker, JD, College & Career Readiness Coord., AVUHSD
Dr. Erin Vines
Ms. Rosa Fuller
Dr. Nancy Bednar
Mr. Dexter Cummins
Mr. Tim Lynskey

PATHWAY TO LAW SCHOOL PARTNERS

USC Gould
School of Law

UC DAVIS
SCHOOL OF LAW

 **SCHOOL OF LAW**
UNIVERSITY OF CALIFORNIA • IRVINE

LOYOLA
LAW SCHOOL | LOS ANGELES

 **SANTA CLARA LAW**
LAWYERS WHO LEAD

USF  School of Law

1st ANNUAL LAW SCHOLAR AWARD CEREMONY



ANTELOPE VALLEY COLLEGE

May 25, 2016

3:15 pm – 4:30 pm

Antonovich Courthouse

42011 4th St. W

Lancaster, CA 93534



2016 GRADUATES



MARIE CAMERON

LEOBARDO CEBREROS

BRYANT HOBBS

FRANCISCO MAGANA-HUANOSTO

JULIE LEWIS

CRISTINA MIRANDA

RUBI NAVA-RODRIGUEZ

NAOMI RAMOS DELGADO

KEEYUN RONDO

DIANNA WILLIAMS

PROGRAM OF EVENTS

WELCOME & INTRODUCTIONS

Honorable Lisa Chung
Honorable Christopher Estes
Honorable Denise McLaughlin-Bennett

OPENING REMARKS

Honorable Christopher Estes

PRESENTATION OF AWARDS

Mr. Ed Knudson, AVC President
Mr. Lew Stults, AVC Trustee
Dr. Erin Vines, Student Services Vice President

TOUR OF COURTHOUSE

CLOSING REMARKS



The Enrollment Management Committee is rethinking the composition of the committee (please see handout for current composition).

Authority: This is an advisory committee and authority for this committee is the California State Education Code and Title 5 Regulations and Board Policy 5300 and Administrative Procedure 5300.

Purpose: The mission of the Enrollment Management Committee is to develop, implement, and evaluate a comprehensive strategic plan involving the entire campus to achieve and maintain optimum student enrollment, promote access and student success, enhance retention and meet the educational needs of our community.

The committee is considering adding three faculty members to the committee, and we would like a recommendation from Senate before bringing this to College Coordinating Council.



ANTELOPE VALLEY COLLEGE

**College Coordinating Council
Committee Information Sheet**

2016-2017 ENROLLMENT MANAGEMENT COMMITTEE

Committee Name

	Appointed by	Individual	Term	Expiration Date
Chair	Position – Dean, Enrollment Services	LaDonna Trimble	Standing Appointment	Standing Appointment
Co-Chair	Academic Senate – Faculty	Angela Koritsoglou	3 years	June 2018
Member	Position – VPSS	Dr. Erin Vines	Standing Appointment	Standing Appointment
Member	Position – VPAA	Dr. Bonnie Suderman	Standing Appointment	Standing Appointment
Member	Position – Academic Senate President or designee	Dr. Irit Gat	Standing Appointment	Standing Appointment
Member	Position – AVC Federation of Teachers President or designee	VACANT	Standing Appointment	Standing Appointment
Member	Position – AVC Classified Union President or designee	Justin Webb	Standing Appointment	Standing Appointment
Member	Position – Executive Director Marketing and Public Relations or designee	Elizabeth Diachun	Standing Appointment	Standing Appointment
Member	Position – Financial Aid Director or designee	Nichelle Williams	Standing Appointment	Standing Appointment
Member	Position – IERP & Library Services Dean or designee	Dr. Meeta Goel	Standing Appointment	Standing Appointment
Member	Position – Director of Student Activities & Outreach or designee	Kenya Johnson	Standing Appointment	Standing Appointment
Member	Position – Enrollment Services Technical Analyst	Samuel Garza	Standing Appointment	Standing Appointment
Member	Association – Student Equity Liaison	Rashall Hightower-Stickel	Standing Appointment	Standing Appointment
Member	Association – Academic Affairs Dean	Dr. Les Uhazy	Standing Appointment	Standing Appointment
Member	Association – Academic Affairs Dean	Duane Rumsey	Standing Appointment	Standing Appointment
Member	Position-Confidential/Mgmt/Supervisory	Dawn McIntosh	Standing Appointment	Standing Appointment
Member	Association – ASO Representative	Roxanna Vasquez	1 year	

Type of Committee/

Authority:

This is an advisory committee and authority for this committee is the California State Education Code and Title 5 Regulations and Board Policy 5300 and Administrative Procedure 5300.

Purpose:

The mission of the Enrollment Management Committee is to develop, implement, and evaluate a comprehensive strategic plan involving the entire campus to achieve and maintain optimum student enrollment, promote access and student success, enhance retention and meet the educational needs of our community.

Committee submits

Recommendations:

SPC, Board of Trustees

Product:

Enrollment Management Plan

Composition:

Dean of Enrollment Services; Academic Senate Faculty; Vice President Student Services; Vice President Academic Affairs; Vice President Business Services; Academic Senate President or designee; Faculty Union President or Designee; Director of Public and Governmental Relations or Designee; Director of Financial Aid or designee; Dean, IERP & Library Services or designee; Director, Outreach or designee; Enrollment Services Technical Analyst, Academic Deans (2); Student Success and Equity Representative; Basic Skills Representative; CMS Representative, ASO Representative.

Terms:

As listed above

Quorum:

Majority of attending members

Meetings:

Twice a month

Minutes/Records:

Minutes are posted to the files section of the myAVC Enrollment Management Group page.

Operations:

N/A

Prepared by:

LaDonna Trimble, Dean of Enrollment Services

Date: October 26, 2016

B102.0 Meetings Operations

B102.4 Procedures for All Meetings

B102.4.1 Agendas

B102.4.1.1 Items to be placed on the agenda for the next Senate Meeting shall be called for immediately after the previous Senate Meeting.

B102.4.1.2 Items may be presented to the Executive Committee at any time, but in order to be placed on the agenda for the next meeting, they must be submitted to the Executive Committee no later than the scheduled start time of the Executive Committee meeting prior to that next Senate Meeting.

B102.4.1.3 Only those with a position on the Senate or an Ex-Officio member may ask the Executive Committee that an item be placed on the agenda. Others wishing to place an agenda item must do so through a person with a Senate position as defined in §4.4.1 of the Constitution.

B102.4.1.4 The Senate President has final say as to what will be placed on the agenda unless specified otherwise by the Constitution or the Bylaws

B102.4.2 Motions

B102.4.2.1 Only voting members of the Senate may make or second motions for Senate action.

B102.4.2.2 The presiding may not make or second motions.

B102.4.3 Voting

B102.4.3.1 The presiding officer shall not vote on any motion with the exception of casting the deciding vote in case of a tie on the motion

B202.5 Meeting Procedures

B202.5.1 Agendas

B202.5.1.1 Items to be placed on the agenda for the next Standing Committee meeting shall be called for immediately after the previous Standing Committee meeting.

B202.5.1.2 Items shall be due to the Chair, Co-Chairs or Coordinator no later than the day before the agenda must be made public.

B202.5.1.3 The Chair, Faculty Co-Chair or Coordinator shall have the final say as to what will be placed on the agenda.

B202.5.1.4 All meetings must open with an approval of the agenda by simple majority.

B202.5.1.4.1 Any proposed additions to the agenda must be approved by a two-thirds vote of voting members present.

B202.5.1.4.2 After the agenda is approved there can be no additions made to the agenda.

B202.5.2 Motions

B202.5.2.1 Only voting members of the Standing Committee may make or second motions for the Committee's action.

B202.5.2.2 The Chair, Co-Chairs or Coordinator may not make or second motions.

B202.5.3 Voting

B202.5.3.1 The Chair, Co-Chairs or Coordinator shall not vote on any motion with the exception of casting the deciding vote in case of a tie on the motion.

B202.5.3.1.1 In the case of Co-Chairs, the Faculty Co-Chair will cast the deciding vote in case of a tie.

B204.3 Should a Representative from any Standing Committee miss two consecutive meetings without proxy, the position shall be considered vacant.

B204.3.1 Upon the determination of a vacancy, the Chair, Faculty co-Chair or Coordinator shall immediately contact the Senate President of this fact.

B204.3.2 The Senate President shall then make a call to fill the vacancy in accordance with Bylaws §B204.2

B108.0 Hiring Committee Representative Pool

B108.1 The President shall send a call to all faculty for those interested in being placed in the Hiring Pool in the second week of the school year.

B108.2 The call, which must be in writing, shall explain the purpose of the pool, the requirements for being a part of the pool, an explanation of the selection process from the pool, required documents for consideration and the deadline for submission of the documents.

B108.3 Interested faculty shall then submit their interest in writing.

B108.4 Upon receipt of the letter of interest, the Executive Committee will place the name of the interested faculty member in the Hiring Committee Representative Pool.

B108.5 When there is need for a Senate Representative on a Hiring Committee, the Executive Committee shall pick a name from the pool through a random draw.

B108.5.1 If the faculty member chosen is from the same Division as that which is hiring, the member will be ruled ineligible and the name will be returned to the pool, and another chosen through a random draw.

B108.6 Once an eligible Senate Representative has been selected, the Executive Committee shall then inform the appropriate individuals, including the Senate as an Information item.

B105.1.4 Presidential and Vice-Presidential Concurrent Vacancies

B105.1.4.1 Should the Vice President be unable to succeed to President or the position is vacant at the time of a Presidential vacancy, an Emergency Executive Committee shall be created.

B105.1.4.1.1 The Emergency Executive Committee shall consist of the Past President, First Executive Officer and Second Executive Officer. Should any or all of the three be unable or unwilling to participate, the vacant position(s) shall be filled by former Past Presidents, in reverse chronological order to their term.

B105.1.4.1.1.1 The first order of business for the Emergency Executive Committee shall be putting in place elections in accordance with §107.1 of the Constitution.

B105.1.4.1.1.2 The Emergency Executive Committee shall have the power to act as the President as well as the Executive Committee

B105.1.4.1.1.3 The Emergency Executive Committee shall not take any action aside from setting the agenda unless approved by a two-thirds vote of the Senate.

B105.1.4.1.1.4 For the purpose of representation, including chairing Senate meetings, the acting representative shall be, in order of precedence: Past President, First Executive Officer, Second Executive Officer, former Past Presidents, in reverse chronological order to their term.

B105.1.4.1.1.4.1 No member of the Emergency Executive Committee may chair any meeting that includes an election if they are running for that office.

B105.1.4.2 The Emergency Executive Committee shall remain in place until such time as elections can be held to determine a President.

B105.1.4.3 If there is a time where there are no more than two individuals to create an Emergency Executive Committee, all Senate business shall be suspended with the exception of putting in place elections in accordance with §107.1 of the Constitution.

B105.1.4.3.1 If all Senate business is suspended under B105.1.4.3, the Legislative Liaison shall oversee, conduct and chair the election.

B105.1.4.3.1.1 Should the Legislative Liaison be unwilling or unable to oversee, conduct and chair the election, the Faculty co-Chair of the Academic Policies and Procedures standing committee shall do so.

B401.1.19 Appoint advisors, who are faculty member, to the Senate as deemed necessary and proper, with consultation with Executive Committee.

ANTELOPE VALLEY COLLEGE
Academic Affairs Office

To: Academic Senate

From: Dr. Darcy Wiewall, AP&P Cochair

Date: November 10, 2016

Subject: AP&P Committee Recommendations for Academic Senate Approval

The following items were reviewed and approved by the Academic Policies and Procedures (AP&P) Committee:

Items Approved by AP&P:

1. Mary Rose Toll appointed as AP&P/DE Liaison
2. Corporate Community Education Course Offering Memo
3. AVC General Education Memo
4. AP&P 16-17 Handbook

New Corporate Community Education Courses Approved by AP&P:

1. Automated External Defibrillator Training
2. Emergency Response for Home, Community, and Workplace
3. Managing Arrhythmias of the Heart
4. CISSP Examination Training

Revised Courses Approved by AP&P:

1. ABDY 112, Basic Auto Body Repair
2. ABDY 113, Basic Auto Body Repair
3. ABDY 115, Basic Auto Body Repair
4. ACCT 111, Bookkeeping
5. ACCT 113, Bookkeeping II
6. ACRV 112, Basic Refrigeration Systems
7. ACRV 113, Basic Refrigeration Controls
8. ACRV 222, Commercial Air Conditioning Controls
9. AJ 103, Criminal Evidence
10. AJ 104, Introduction to Corrections
11. AJ 109, Crime Analysis
12. AJ 203, Narcotics Control
13. AJ 207, Probation and Parole
14. ANTH 103, Archaeology and World Prehistory
15. ANTH 112, Native North Americans
16. ART 103, History of Art: Africa, Oceania, and the Americas
17. ART 121, Digital Art and Drawing
18. ASTR 101 Hybrid, Digital Art and Drawing
19. ASTR 101, Astronomy
20. ASTR 101 Hybrid, Astronomy
21. ASTR 101L, Astronomy Laboratory
22. BIOL 102, Human Biology
23. BIOL 104, Environmental Biology
24. CA 107, Microcomputer Hardware and Software Support
25. CA 221 Online,
26. CA 221, Computer Concepts and Applications in Business
27. CFE 102 Online, Computer Concepts and Applications in Business
28. CFE 102, The Developing Child
29. CFE 103, The Child in Family and Community Relationships
30. CFE 113, Inclusive Early Childhood Education
31. CFE 213 Online, Curriculum Strategies for School Age Programs

32. CFE 213, Curriculum Strategies for School Age Programs
33. CHEM 205, Quantitative Analysis
34. CHIN 101, Elementary Chinese I
35. DFST 105, Introduction to American Deaf Culture
36. DFST 106, Introduction to Deaf Education
37. DFST 108, Visual, Gestural, and Non-Manual Aspects of American Sign Language (ASL)
38. EMT 101, Emergency Medical Technician (EMT)
39. ERSC 101,
40. FREN 101, Elementary French 1
41. FREN 102, Elementary French 2
42. GEOG 110, World Regional Geography
43. GEOL 101L, Physical Geology Lab
44. GEOL 102L, Historical Geology Laboratory
45. HIST 110 Online and Hybrid, African American History, 1450-1877
46. HIST 110, African American History, 1450-1877
47. HIST 111 Online and Hybrid, African American History, 1877-Present
48. HIST 111, African American History, 1877-Present
49. INT 201 Online and Hybrid, Sign/English Translation
50. INT 201, Sign/English Translation
51. MATH 124, Finite Math
52. MATH 250, Calculus and Analytic Geometry
53. MUS 126, Classical Guitar
54. MUS 160, Symphonic Band
55. MUS 165, Instrumental Ensemble - Guitar
56. MUS 170, Beginning Flute Choir
57. MUS 171, Intermediate Flute Choir
58. MUSC 175, Beginning Rock Band
59. MUS 260, Concert Band
60. MUS 270, Advanced Flute Choir
61. MUS 291, Applied Music
62. MUS 292, Applied Music Performance
63. MUSC 102, History of Jazz
64. MUSC 103, History of Rock 'n Roll
65. MUSC 104, The Music Industry
66. MUSC 107, History of Women in Rock Music
67. MUSC 124, Jazz Improvisation
68. MUSC 173, Beginning Jazz Ensemble
69. OT 205, Medical Office Procedures
70. PHIL 101, Fundamental Reasoning Skills
71. PHIL 105, Ethics: Moral Issues in Contemporary Society
72. PHIL 106, Introduction to Philosophy
73. PSY 101 Online and Hybrid, General Psychology
74. PSY 101, General Psychology
75. PSY 201, Introduction to Physiological Psychology
76. PSY 212, Human Sexuality
77. PSY 230, Social Psychology
78. PSY 232, Theories of Personality
79. RE 141, Escrow Principles
80. SOC 105, The Mexican American in Contemporary Society

Instructional Material Fee Revision Approved by AP&P:

1. ART 132, Introduction to Ceramics: Hand-Building - \$50.00
2. ART 135, Beginning Wheel-Thrown Ceramics - \$50.00
3. ART 136, Intermediate Wheel-Thrown Ceramics - \$50.00
4. ART 137, Advanced Wheel-Thrown Ceramics - \$50.00

Course Deactivations Approved by AP&P:

1. PHIL 106 Hybrid, Introduction to Philosophy

New Program Development Approved by AP&P:

1. Associate in Science in Biology for Transfer

Biology is the scientific study of life through the observation of structure, function, reproduction, growth, origin, evolution, and behavior of living organisms and their relation to each other and their environment. Biologists have deepened our understanding of processes and interactions on all levels of biological organization from elucidating cellular processes to fight cancer to assessing interactions in communities that might help prevent the extinction of species. Studying biology provides a background for students to evaluate and understand new discoveries and to make informed decisions about the use of scientific knowledge to benefit all living organisms. The AS-T in Biology is designed to prepare students for transfer to a baccalaureate degree program in biology, particularly at the California State University.

The Associate of Science in Biology for Transfer (AS-T) prepares student for upper division biology courses, including general biology, cell or molecular biology, organism biology, marine biology, botany, zoology, ecology, evolution, genetics, anatomy, physiology, microbiology, and agricultural sciences.

The Associate in Science in Biology for Transfer (AS-T in Chemistry) degree meets the requirements of SB 1440 for Associate Degrees for Transfer (ADT). These degrees are intended to make it easier for students to transfer to California State University campuses, but do not exclude admittance to other colleges or universities.

To earn the Associate in Science in Chemistry for Transfer (AS-T in Chemistry) degree a student must complete the following:

(1) Completion of 60 semester units that are eligible for transfer to the California State University, including both of the following:

(A) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education – Breadth Requirements.

(B) A minimum of 18 semester units in a major or area of emphasis, as determined by the community college district.

(2) Obtainment of a minimum grade point average of 2.0.

ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis.

Required Courses:

BIOL 110, General Molecular Cell Biology (5)

BIOL 120, General Organismal, Ecological, and Evolutionary Biology (5)

Required Electives Group A:

Select 21-22 units from the following:

CHEM 110, General Chemistry (5) and

CHEM 120, General Chemistry (5)

MATH 150, Calculus and Analytic Geometry (5)

PHYS 101, Introductory Physics (4) and

PHYS 102, Introductory Physics (4) or

PHYS 110, General Physics (4) and

PHYS 120, General Physics (4)

Required Electives Group B:

Select 3 units from the following:

GEOL 102, Historical Geology (3)

BIOL 205, Introduction to Biotechnology (3)

2. Associate in Science in Chemistry for Transfer

Program Description: The Associate in Science in Chemistry for Transfer (AS-T in Chemistry) degree offers students a fundamental knowledge of chemistry and its relation to science, technology, and engineering. Students will enhance their problem solving and critical thinking skills by employing scientific principles.

The Associate in Science in Chemistry for Transfer (AS-T in Chemistry) degree meets the requirements of SB 1440 for Associate Degrees for Transfer (ADT). These degrees are intended to make it easier for students to transfer to California State University campuses, but do not exclude admittance to other colleges or universities.

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(B) A minimum of 18 semester units in a major or area of emphasis, as determined by the community college district.

(2) Obtainment of a minimum grade point average of 2.0.

ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis.

Required Courses:

CHEM 110, General Chemistry (5)

CHEM 120, General Chemistry (5)

CHEM 210, Organic Chemistry (4)

CHEM 220, Organic Chemistry (4)

PHYS 120, General Physics (4)

MATH 150, Calculus and Analytic Geometry (5)

MATH 160, Calculus and Analytic Geometry (4)

PHYS 110, General Physics (4)

Antelope Valley College
Community Services Offering

To: Academic Policies and Procedure (AP&P) Committee

From: Dr. L. Tom O'Neil, Dean

Date: April 7, 2016

Subject: Corporate and Community Services Offering Recommended for AP&P Approval

The Following courses are offered through Corporate and Community Services:

1. Course Title: Intravenous Therapy Certification
Meetings: 6 / Hours per Class: / Maximum Students: 16 / Cost of Enrollment: \$225 / Material Fee: \$0 Description: Legal aspects, types of venipuncture devices, regulation of fluid flow, patient observation, psychological preparation, choice and preparation of equipment, venipuncture and technique, safety factors, and choice of vein.
2. Course Title: Phlebotomy
Meetings: 1 / Hours per Class: 6 / Maximum Students: 16 / Cost of Enrollment: \$65 / Material Fee: \$0 Description: This course is only the practice of blood withdrawal. 3 hrs. – Theory includes blood withdrawal Methods, appropriate method Selection, Safety measures and possible withdrawal site preparation and complications. 3 hrs. - Clinical includes Preparation of equipment, Safety factors, choice of artery withdrawal, Choice of blood withdrawal device, Techniques of venipuncture, arterial, Skin puncture practice and Universal precautions for infection control and 3 Needle Sticks.
3. Course Title: Recognition of Cardiac and Respiratory Emergencies (CPR)
Meetings: 1 / Hours per Class: 8 / Maximum Students: 16 / Cost of Enrollment: \$65 / Material Fee: \$4 Description: This is an American Heart Association CPR Course designed for individuals working in the healthcare field.
4. Course Title: Nursing Preceptorship
Meetings: / Hours per Class: / Maximum Students: / Cost of Enrollment: \$225 / Material Fee:
Description: Provides optional experience that allows Associate Degree Nursing students to care for individuals and/or groups of patients in a clinical, outpatient, or community setting
5. Course Title: Respiratory Therapy Care Preceptorship
Meetings: / Hours per Class: / Maximum Students: / Cost of Enrollment: \$225 / Material Fee:
Description: Provides optional experience that allows Associate Degree Respiratory Care students to care for individuals and/or groups of patients in a clinical, outpatient, or community setting.

6. Course Title: Food Handler Certification# Meetings: 1 / Hours per Class: / Maximum Students: / Cost of Enrollment: \$140 / Material Fee: Description: This course is the ServSafe Manager's level program offered by National Restaurant Association. The class is a 6-hour intensive course followed by a 2-hour exam
7. Course Title: Spanish Food Handler
Meetings: 1 / Hours per Class: 8 / Maximum Students: / Cost of Enrollment: \$140 / Material Fee: Description: This course is the ServSafe Manager's level program offered by National Restaurant Association. The class is a 6-hour intensive course followed by a 2-hour exam Taught in Spanish.
8. Course Title: Notary Public Workshop
Meetings: 1 / Hours per Class: 10/ Maximum Students: / Cost of Enrollment: \$70 / Material Fee: \$45 Description: 6-hour class providing information needed to become a notary public.
9. Course Title: Loan Signing
Meetings: / Hours per Class: / Maximum Students: / Cost of Enrollment: \$70 / Material Fee: \$45 Description: Course includes information on the duties and responsibilities of the Notary Public as a loan signing specialist
10. Course Title: California Guard Card
Meetings: 1 / Hours per Class: 8 / Maximum Students: / Cost of Enrollment: \$45 / Material Fee: Description: 8-hour training course necessary to secure a California Guard Card
11. Course Title: California Campus Security
Meetings: 3 / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$70 / Material Fee: Description: Students will be provided with knowledge of the school security officer's professional image, and school structure and organization as they relate to campus personnel, ancillary groups and constituent groups.
12. Course Title: SAT Reasoning Test Preparation
Meetings: 5 / Hours per Class: 20 / Maximum Students: / Cost of Enrollment: \$269 / Material Fee: \$40 Description: This SAT preparation program, presented by Innovation Education, features 16 hours of concrete instruction and a mock SAT test. This course is designed to maximize students' SAT scores & provide the best possible opportunity to compete for the college of their choice.
13. Course Title: GRE Test Preparation # Meetings: 1 / Hours per Class: 8 / Maximum Students: / Cost of Enrollment: \$250 / Material Fee: \$40 Description: This seminar presented by Innovation Education will provide instruction and review of the required academic skills needed by prospective graduate students and business school applicants preparing to take the GRE Exam.
14. Course Title: Grant Writing Courses

Meetings: 4 / Hours per Class: 28 / Maximum Students: / Cost of Enrollment: \$65 / Material Fee: \$34 Description: An invigorating, informative, hands-on workshop created for both new and experienced grant writers, executive directors, organizers, board members, community volunteers, development officers and individuals who want a detailed look at the grant writing process. It gives you a detailed look at the technology and practical tips available to speed-up grant research, by providing immediate information access needed to obtain resources from corporations, foundations, and government agencies. You will have step-by-step guidance on how to become a grant-writing consultant or to create a non-profit charity. The class will also cover scholarships. Introduces simple but proven ideas for success now. In this workshop participants will learn how fundraising has evolved, how new software (New Raiser's Edge and Fundraiser) will make it easier to track donors and reduce the pressures of a face-to-face request.

15. Course Title: Retirement Planning

Meetings: 1 / Hours per Class: 8 / Maximum Students: / Cost of Enrollment: \$49 spouse \$21 / Material Fee: Description: This course will help individuals analyze important issues that could have a positive or negative effect on what could be the retirement of their dreams

16. Course Title: Living Trust

Meetings: 1 / Hours per Class: 8 / Maximum Students: / Cost of Enrollment: \$20 / Material Fee:

Description: Understand the ways to avoid the expense, aggravation and time of a probate. Learn the importance of durable powers of attorney. Understand the financial pitfall of joint tenancy and how a living trust might save thousands of dollars of inheritance tax.

17. Course Title: Tai Chi

Meetings: 1 / Hours per Class: 8 / Maximum Students: / Cost of Enrollment: \$80 / Material Fee:

Description: This ancient form of martial arts is gentle, calming, relaxing, centering, slow-moving, and meditative. Learn how to control your breathing, focus your mind, and control the energy of your body

18. Course Title: Backpack Survival

Meetings: 1 / Hours per Class: 8 / Maximum Students: / Cost of Enrollment: \$50 / Material Fee: 10 Description: This intensive one-day seminar conducted by wilderness specialist Lee Bergthold is designed for anyone interested in general backpacking/mountaineering.

19. Course Title: Football Conditioning

Meetings: 1 / Hours per Class: 8 / Maximum Students: / Cost of Enrollment: \$20 / Material Fee:

Description: High School student's pre conditioning for Jr. College level football.

20. Course Title: Becoming a Veterinary Assistant

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$100 / Material Fee: Description: Practicing veterinarian prepares you to work in a veterinary office or hospital.

21. Course Title: Certificate in Complementary and Integrative Health

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$210 / Material Fee: Description: Enhance your professional marketability by gaining a broad understanding of complementary and integrative health care options.

22. Course Title: Certificate in Global Healing Systems

Meetings: Online / Hours per Class: 13/ Maximum Students: / Cost of Enrollment: \$78 / Material Fee: Description: Deepen your knowledge of medical treatment by exploring alternative health care practices from India, China, Eastern Europe, and Central, North, and South America.

23. Course Title: Certificate in Healthy Aging

Meetings: Online / Hours per Class: 10 / Maximum Students: / Cost of Enrollment: \$65 / Material Fee: Description: Gain an overview of aging, including the impact of nutrition and physical activity, changes in the healthy aging brain, and the role of sexuality in healthy aging.

24. Course Title: Certificate in Holistic and Integrative Health

Meetings: Online / Hours per Class: 33 / Maximum Students: / Cost of Enrollment: \$350 / Material Fee: Description: Explore the exciting, growing field of holistic and integrative health in this comprehensive certificate program designed for health care professionals and consumers.

25. Course Title: Certificate in Holistic and Integrative Health: Foundation 1

Meetings: Online / Hours per Class: 14 / Maximum Students: / Cost of Enrollment: \$120 / Material Fee: Description: This certificate program focuses on foundational concepts in holistic and integrative health, including stress management, physical activity and movement, nutrition, and healing environments.

26. Course Title: Certificate in Holistic and Integrative Health: Foundation 2

Meetings: Online / Hours per Class: 10 / Maximum Students: / Cost of Enrollment: \$115 / Material Fee: Description: In this four-lesson certificate program, you'll examine the healing systems of Ayurvedic and traditional Chinese medicine, explore the connection between health and the human spirit, and learn about ancient and diverse practices of meditation.

27. Course Title: Certificate in Holistic and Integrative Health: Foundation 3

Meetings: Online / Hours per Class: 9 / Maximum Students: / Cost of Enrollment: \$66 / Material Fee: \$0 Description: In this certificate program, you'll explore the concepts of four holistic therapeutic modalities as you focus on the use of humor, music and sound, energy healing, and massage and bodywork in healing.

28. Course Title: Certificate in Meditation

Meetings: Online / Hours per Class: 8 / Maximum Students: / Cost of Enrollment: \$68 / Material Fee: Description: In this certificate program, you'll explore the many meditation techniques that can be used to support the mind-body connection and promote healing, health, and wellness.

29. Course Title: Certificate in Pain Assessment and Management

Meetings: Online / Hours per Class: 12 / Maximum Students: / Cost of Enrollment: \$170 / Material Fee: Description: This certificate provides an overview of the mechanisms of pain, the multidisciplinary methods of assessment, management, and treatment of pain, which include adults, children, and the elderly with cancer related and non-cancer related pain

30. Course Title: Certificate in Starting Your Own Business in Health and Healing

Meetings: Online / Hours per Class: 10/ Maximum Students: / Cost of Enrollment: \$66 / Material Fee: Description: Learn virtually everything you need to know to start a health and wellness business, including marketing, financing, and creating a business plan.

31. Course Title: Certificate in Stress Management

Meetings: Online / Hours per Class: 14 / Maximum Students: / Cost of Enrollment: \$84/ Material Fee: \$0 Description: Explore the physiological, social, and psychological impacts of stress and study modalities to get stress under control.

32. Course Title: Empowering Students with Disabilities

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 / Material Fee: Description: Explore common disabilities you'll encounter in the classroom and master techniques for promoting academic, behavioral, and social skills in students with special needs.

33. Course Title: Explore a Career as a Paralegal

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 / Material Fee: Description: Find out if a paralegal career is the perfect choice for you, as you explore the fundamentals of U.S. law and legal terminology.

34. Course Title: Explore a Career in Nursing

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 / Material Fee: Description: Learn what it takes to become an LPN or RN, and discover all of the exciting and rewarding opportunities awaiting you in the field of nursing.

35. Course Title: Growing Plants for Fun and Profit

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 / Material Fee: \$0 Description: An industry professional teaches you everything you need to prosper in the backyard nursery business.

36. Course Title: Happy and Healthy Pregnancy

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 / Material Fee: Description: In this course, you'll learn how the stages of pregnancy affect your body, emotions, and budget, and how to prepare yourself and your family to welcome your new baby.

37. Course Title: How to Get Started in Game Development

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 / Material Fee: \$0 Description: Take steps toward a new career in game development by building a foundation to design games in a wide variety of genres for different audiences and platforms.

38. Course Title: Introduction to Python 2.5 Programming

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 / Material Fee: Description: Learn the fundamentals of computer programming in Python with topics that include basic decisions and loops, advanced data structures, object-oriented programming, and graphical user interfaces.

39. Course Title: Introduction to Python 3 Programming

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 / Material Fee: Description: Enhance your résumé by adding Python to your programming skills.

40. Course Title: Introduction to Windows 8

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 / Material Fee: Description: Learn how get the most from the Microsoft Windows 8 operating system, including managing apps, programs, photos, files, and folders.

41. Course Title: Introduction to XML

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 / Material Fee: \$0 Description: Master the essentials of programming in XML and learn to control formatting, display graphics, manage XML documents, and much more.

42. Course Title: Jump-Start Your Career with LinkedIn

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 / Material Fee: Description: Learn how to use LinkedIn, a free and popular job search and career development tool, and gain the power of the Internet to expand your professional network.

43. Course Title: PC Security

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 / Material Fee: Description: Use ethical hacking techniques to locate and close security holes in your own network.

44. Course Title: Project Management Applications

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 / Material Fee: Description: Experienced project manager teaches you tricks of the project management trade.

45. Course Title: Project Management Fundamentals
Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$45 /
Material Fee: Description: Gain the skills you'll need to succeed in the fast-growing field of project management.
46. Course Title: Skills Making Great Decisions
Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 /
Material Fee: Description: Learn how to make excellent everyday decisions from an experienced counselor and life coach.
47. Course Title: Solving Classroom Discipline Problems II
Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 /
Material Fee: Description: In this professional development course, you'll get the teacher training you need to deal effectively with serious discipline problems and help even the most challenging students you're teaching make more responsible choices.
48. Course Title: Solving Classroom Discipline Problems
Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 /
Material Fee: Description: Veteran teacher reveals the secrets to an orderly classroom. A step-by-step approach to effective, positive discipline.
49. Course Title: Spanish for Law Enforcement
Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 /
Material Fee: Description: Master the fundamentals of the Spanish language by practicing basic conversational skills and learning essential Spanish terminology for law enforcement situations.
50. Course Title: Spanish for Medical Professional
Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 /
Material Fee: Description: Learn medical Spanish quickly and easily, honing your basic conversational skills and mastering key healthcare words and phrases.
51. Course Title: Spanish for Medical Professionals II
Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 /
Material Fee: Description: Build on your foundation of Spanish for healthcare providers by learning medical terminology and phrases from a variety of medical fields as well as Spanish grammar.
52. Course Title: Start Your Own Edible Garden
Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 /
Material Fee: \$0 Description: Learn how to grow delicious, nutritious fruit and vegetables in your own backyard.
53. Course Title: Start a Nonprofit

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 / Material Fee: Description: Industry veteran shows you how to take a nonprofit business from vision to reality.

54. Course Title: Understanding the Cloud

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 / Material Fee: Description: Learn everything you need to truly understand the cloud—including how it works, what drives it, why it's so popular, and how to make the cloud work for you.

55. Course Title: Using Social Media in Business

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 / Material Fee: Description: Learn how to use the five most popular social media platforms—Facebook, Twitter, LinkedIn, Pinterest, and Google+—to grow and promote your business.

56. Course Title: The Home Inspection Training Program

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$4500 / Material Fee: Description: This program incorporates the Standards of Practice of ASHI (American Society of Home Inspectors). The program is based on curriculum developed by ASHI in conjunction with Columbia Assessment Services Inc., as a result of their Role Delineation Study of the home inspection profession. The Home Inspection Training Program is designed to teach in a logical, progressive way. For each component and house system, the approach follows this simple 10 step learning process.

57. Course Title: Pharmacy Technician Training

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$1995 / Material Fee: Description: In less than 6 months, you can prepare for a successful new career as a Pharmacy Technician! The program helps you to quickly gain the knowledge and skills you need to get a good job to better support your family and improve your financial stability. The program will prepare you for the Pharmacy Technician Certification Board (PTCB) Exam; train you for careers in both retail and institutional healthcare settings; and help you gain the necessary knowledge and skills to begin working immediately upon graduation.

58. Course Title: Medical Transcription Editor

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$2995 / Material Fee: Description: Obtain your Medical Transcription certificate through this online program presented by Career Step. You will learn about software and hardware products developed for the healthcare environment; keyboard basics, medical word building; basic human structures and the major body systems; medical language; basic pharmacology; and medical and diagnostic reports. You will focus on the fundamentals of transcription and gain practical experience transcribing clinic notes and basic acute care dictation files, and you will be provided information and exercises for tracking and improving productivity. A midterm and final exam are included, along with administrative and marketing support, program benefits, and program materials.

59. Course Title: Introduction to Microsoft Outlook 2013

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 / Material Fee: Description: Get up to speed with the latest developments in Outlook, including how to manage your email, calendar, and contacts and how to get the most out of program tools such as Search Folders and Quick Steps.

60. Course Title: Assisting Aging Parents

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$100 / Material Fee: Description: Be prepared to handle the challenges you and your parents will face in the coming years, while learning to cherish the transition.

61. Course Title: Start Your Own Gift Basket Business

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 / Material Fee: Description: Express your creativity in a fun and profitable way, by starting a home-based business as a gift basket designer.

62. Course Title: Start Your Own Online Business

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 / Material Fee: Description: Learn how to leverage the Internet to start your own online business and build a website to sell your traditional and digital products and services.

63. Course Title: Intermediate InDesign CC

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 / Material Fee: Description: Learn to use advanced features in Adobe InDesign Creative Cloud (CC) to produce professional brochures, forms, and documents.

64. Course Title: Certificate in End of Life Care

Meetings: Online / Hours per Class: 18 / Maximum Students: / Cost of Enrollment: \$190 / Material Fee: Description: The Certificate in End-of-Life Care will enhance the knowledge and skills of health care professionals and individuals who work with or care for those experiencing a terminal illness.

65. Course Title: Become an Optical Assistant

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$100 / Material Fee: Description: earn what it takes to become an optical assistant and discover why it's one of today's most popular and fascinating career opportunities.

66. Course Title: LPI Linux Essentials Exam Prep

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 / Material Fee: Description: Master the Linux operating system using both the graphical desktop and the text-based command line environments and prepare for the Linux Professional Institute (LPI) Linux Essentials exam.

67. Course Title: Certificate in Gerontology

Meetings: Online / Hours per Class: 25 / Maximum Students: / Cost of Enrollment: \$95 /
Material Fee: Description: Earn a certificate proving you with the skills required to meet the health care needs of a rapidly aging population.

68. Course Title: Ready, Set, Read!

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$195 /
Material Fee: Description: A learning specialist shows you how to raise a successful reader and writer.

69. Course Title: Become a Veterinary Assistant II: Canine Reproduction

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$100 /
Material Fee: Description: Practicing veterinarian teaches you to manage the entire canine breeding cycle, from assessing the health of parents to puppy care.

70. Course Title: Creating a Classroom Website

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$100 /
Material Fee: Description: Learn how to create a classroom website and how having one can make you a more effective and dynamic teacher.

71. Course Title: Lose Weight and Keep It Off

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$100 /
Material Fee: Description: Discover how to establish a healthy approach to successful weight loss and weight maintenance for a lifetime.

72. Course Title: Become a Veterinary Assistant III: Practical Skills

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$100 /
Material Fee: Description: Learn the practical skills you'll need to be a valuable veterinary assistant or educated pet owner.

73. Course Title: Become a Physical Therapy Aide

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$100 /
Material Fee: Description: Prepare for a rewarding career as a valued member of the physical therapy team.

74. Course Title: Understanding Adolescents

Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$100 /
Material Fee: Description: Uncover the secrets of the adolescent mind. Gain valuable information on how they feel, how their identities develop, and how you can best meet their needs.

75. Course Title: Certificate in Food, Nutrition, and Health

Meetings: Online / Hours per Class: 16 / Maximum Students: / Cost of Enrollment: \$96 /
Material Fee: Description: In this certificate program, you'll gain a holistic overview of current food and nutrition issues and their impact on physical, social, emotional, and spiritual health.

76. Course Title: Administrative Assistant Fundamentals
Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 /
Material Fee: Description: Prepare to take advantage of the many new job opportunities in health care, legal services, and other industries.
77. Course Title: Administrative Assistant Applications
Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 /
Material Fee: Description: Gain the skills and knowledge you'll need to prepare for the Certified Administrative Professional exam and begin a rewarding career as an administrative assistant.
78. Course Title: Creating a Successful Business Plan
Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 /
Material Fee: Description: Turn your business ideas into a solid plan for financing and long-term success.
79. Course Title: Keys to Successful Money Management
Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 /
Material Fee: Description: Certified financial planner shows you how most wealthy people build their fortunes.
80. Course Title: Secrets of the Caterer
Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 /
Material Fee: Description: Learn cooking and business secrets from a professional caterer.
81. Course Title: Achieving Success with Difficult People
Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 /
Material Fee: Description: Learn how to have more successful relationships with difficult bosses, co-workers, students, neighbors, or relatives.
82. Course Title: Introduction to Stock Options
Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$100 /
Material Fee: Description: Learn how stock options can protect your portfolio and help you profit in any type of market.
83. Course Title: Stocks, Bonds, and Investing: Oh, My!
Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$100 /
Material Fee: Description: Learn how to make wise investment decisions so that you have enough money to live comfortably through your retirement.
84. Course Title: The Analysis and Valuation of Stocks
Meetings: Online / Hours per Class: 24 / Maximum Students: / Cost of Enrollment: \$95 /
Material Fee: Description: Discover valuable techniques that show you step-by-step how to research and value stocks.

ANTELOPE VALLEY COLLEGE
Academic Affairs Office

To: Academic Senate
From: Dr. Darcy Wiewall, AP&P Cochair
Date: November 10, 2016
Subject: AVC General Education Course Applicability

In an effort to have a more inclusive local General Education (GE) pattern, a review of the local General Education pattern in comparison to the IGETC and CSU GE lists was conducted. Many courses approved for California State University GE and/or Intersegmental GE Transfer Curriculum are missing from AVC local GE. The list below reflects those courses approved in a transfer GE pattern but not listed in our local pattern.

AJ 206 – Area B	MATH 160 – Area D2	PHIL 106 – Area D2
AJ 201 – Area B	MATH 220 – Area D2	PHYS 120 – Area A
ART 160 – Area C	MATH 230 – Area D2	PHYS 211 – Area A
ART 210 – Area C	MATH 250 – Area D2	PHTC 101 – Area C
ART 213 – Area C	MUS 132 – Area C	PHTC 150 – Area C
CFE 102 – Area B	MUS 151 – Area C	PHTC 201 – Area C
CFE 102 – Area E	MUS 153 – Area C	PSY 212 – Area E
COMM 103 – Area C	MUS 185 – Area C	PSY 230 – Area B
COMM 103 – Area E	MUS 231 – Area C	PSY 232 – Area B
COMM 107 – Area E	MUS 232 – Area C	PSY 233 – Area B
COMM 112 – Area C	MUS 251A – Area C	PSY 235 – Area B
COMM 217 – Area B	MUS 251B – Area C	SOC 111 – Area E
COMM 219 – Area E	MUS 253A – Area C	SOC 116 – Area E
FTV 203 – Area C	MUS 253B – Area C	THA 239 – Area C
MATH 128 – Area D2	NF 102 – Area E	

Please review this list with discipline faculty and bring concerns to the September 22, 2016 AP&P meeting for consideration.

AP 3225 Institutional Effectiveness

References:

Education Code Sections 78210 et seq. and 84754.6;
ACCJC Accreditation Standard I.B.5 - 9

The district shall develop, adopt and publically post goals that address all of the following: (1) accreditation status; (2) fiscal viability; (3) student performance and outcomes; and (4) programmatic compliance with state and federal guidelines.

The goals should be challenging, quantifiable, address achievement gaps for underrepresented populations, and align the educational attainment of California's adult population with the workforce and economic needs of the state.

Adopted: 11/14/16

BP 7360 Discipline and Dismissals - Academic Employees

Reference:

Education Code Sections 87666 et seq., 87732

No regular academic employee shall be dismissed except for one or more of the causes listed in Education Code Section 87732. The Board shall determine whether a contract or regular employee is to be dismissed or penalized. If the employee is to be penalized, the governing board shall determine the nature of those penalties. A contract or regular employee may be dismissed or penalized if one or more of the grounds set forth in Section 87732 are present and the following are satisfied:

- The employee has been evaluated in accordance with standards and procedures established in accordance with the provisions of Education Code Sections 87660 et seq., **and any administrative procedure for evaluation contained in a collective bargaining agreement;**
- The Board has received all statements of evaluation which considers the events for which dismissal or penalties may be imposed;
- The Board has received a recommendation from the Superintendent/President.
- The Board has considered the statements of evaluation and the recommendations in a lawful meeting.

If the Board decides it intends to dismiss [or penalize] a contract or regular employee, it shall take the actions required by the Education Code, and the Superintendent/President or designee shall thereafter assure that the employee is afforded the full post-termination due process required by Education Code Sections 87666-87681.

The Superintendent/President shall establish procedures that define the conditions and processes for dismissal, discipline, and due process and ensure they are available to employees.

~~This policy governs the discipline and dismissal of regular academic employees. Education codes 87660 et. seq. and 87740, which govern the evaluation of, dismissal of, and the imposition of penalties on regular academic employees shall be applied in a manner consistent with the provisions of this policy.~~

See Administrative Procedure # 7360

Adopted: 5/8/06

Revised: 12/012/16