



**ANTELOPE VALLEY COLLEGE
OUTCOMES COMMITTEE MEETING
February 10, 2014
3:00 p.m. – 4:30 p.m.
L 201**

To conform to the open meeting act, the public may attend open sessions

MEMBERS PRESENT			
Dr. Fredy Aviles, Chair	Jessica Eaton	Dr. Glenn Haller	Wendy Stout
Stacey Adams	Luis Enriquez, proxy	Dr. Scott Lee	LaDonna Trimble
Leslie Baker	Dr. Irit Gat	Dr. Tom O’Neil	William Vaughn
David Durost	Dr. Meeta Goel	Melanie Parker	
MEMBERS ABSENT	GUESTS PRESENT/EX-OFFICIO MEMBERS		
Carla Corona	Diana Keelan		
Kimberly Covell			

1. **CALL TO ORDER AND ROLL CALL**
A motion was made and seconded to call the February 10, 2014 SLO Committee Meeting to order at 3:08 p.m. Dr. Fredy Aviles, SLO Faculty Co-Chair, called the meeting to order at 3:08 p.m. Motion carried.

2. **OPENING COMMENTS FROM THE SLO COMMITTEE CHAIR**
Dr. Fredy Aviles welcomed the representatives back and hoped they had a nice long break.

3. **OPEN COMMENTS FROM THE PUBLIC**
No comments from the public were made.

4. **APPROVAL OF MINUTES**
 - a. **November 25, 2013**
A motion was made and seconded to approve the minutes of the November 25, 2013 Student Learning Outcomes Committee meeting. After a brief moment, it was determined that discussion was not needed. Motion carried.

5. **REPORTS**
 - a. **FDP: Spring Welcome Back (1/31)**
Dr. Aviles requested each representative to report on the welcome back presentations and begin by listing the disciplines that were present.
 - Melanie Parker announced that no faculty showed to her presentation so she joined Irit’s presentation, which went well. Dr. Gat stated social and behavioral science faculty were present.
 - Wendy Stout presented to Nursing, Rad. Tech and Medical Office faculty. The disciplines have decided to enter the data gathered per term into the Weave for fall and again for spring. Another person will compile the data from both terms to determine the action plan.
 - Stacey presented a good session to the BCSED adjunct faculty. The group discussed and developed common assessment tools. She also emphasized that all data needs to be entered in Weave even though entries are once a year.
 - Bill Vaughn presented to the language arts faculty and had over 20 people show. He reviewed the presentation and explained the importance of tangible and measureable student learning outcomes. A discussion occurred on how the faculty know that students learn the information provided in the class of attendance rather than from previous experiences. It was recommended that students be assessed at the start and end of the class.
 - Glenn Haller presented to the kinesiology, athletics and dance faculty but only three people showed. After the PowerPoint, significant time was spent on the CurricUNET entry process.
 - Leslie Baker presented a good session to the technical education division where two-thirds of the faculty was adjunct.

- Jessica Eaton presented to ten counseling and library faculty. The presentation went well but she had difficulty logging on to CurricUNET.
 - Fredy Aviles reported for Carla Corona, who was absent. She said the presentation went well but unfortunately they had trouble logging on to the computer. Luckily Carla had copies of the presentation so she could continue without the computer.
 - Fredy Aviles reported for Luis Enriquez, who was absent. Dr. Aviles attended this presentation as Mr. Enriquez is the newest SLO representative. He felt the presentation was a little chaotic but provided useful information. The presentation did not go smoothly due in part to the number of questions.
- b. Updates from the Department of Institutional Effectiveness, Research, and Planning – Dr. Meeta Goel
Dr. Meeta Goel informed the committee that the cycle has been changed in Weave. She found some issues when identifying the dates of the annual cycle since the semesters previously overlapped and overlapping is not allowed in the annual cycle. All issues have been resolved and the new cycle is fully implemented.

6. **ACTION ITEMS**

a. **Revised SLOs: CFE 101, CIS 159, THA 103, VN 109, VN 112, THA 102**

A motion was made and seconded to approve action item 6a Revised SLOs. Dr. Aviles requested a motion to amend the agenda to include an additional SLO that was recently reviewed and meet all the requirements of a properly written SLO.

A motion was made and seconded to amend the agenda to add THA 102. Motion carried.

Dr. Aviles also communicated to the committee that the paper SLO revision forms continue to be submitted to the committee and are attached for all to review. Additional discussion was not necessary. Motion carried to approve item 6a as amended with one abstention.

b. **Revised PLOs: none**

None to approve at this time.

c. **New PLOs: English-Transfer**

Dr. Aviles requested a motion to approve the PLOs for the English-Transfer degree, which was originally submitted last academic year. These PLOs are properly written and should be approved. A motion was made and seconded to approve item 6c, English-Transfer PLOs. Motion carried.

7. **DISCUSSION ITEMS**

a. **Weave training**

Dr. Fredy Aviles indicated that Weave training would be done early this semester since it did not take place last semester. He showed the committee the different types of reports available and the fact that they can be extracted into excel.

A question was asked whether degrees with complementary certificates have separate findings entered in Weave. It was also asked whether programs with multiple degrees like digital media have separate findings entered. Dr. Aviles indicated that the certificates and degrees are linked so the data is entered once for both. Another question was asked as to whether the programs are approved separately at the state level, to which the answer is yes, the certificate receives a separate entry and approval from the degree. Dr. Aviles feels that the new TMC degrees should absolutely be separate from any other degree in the same discipline. Dr. Goel said that if the PLOs are the same with the same core skills then we should be ok to enter the findings once. Dean Trimble referenced language from educational master plan, which may have a say as to how the information is entered. This language should be reviewed before a decision is made. Stacey Adams said it would be difficult to know which students in her classes are there for the certificate versus the degree and did not think it would be possible to separate out the data. Additional research may be needed to determine the requirements from ACCJC.

c. **SLO/PLO assessment section in CurricUNET**

Dr. Aviles requested the committee members to consider whether a revision to the form in CurricUNET is necessary since a past discussion took place and a recommendation was made to make

the assessment methods section multiple-choice. A brief discussion occurred and the committee agreed that perhaps changes to the SLO form in CurricUNET would be necessary so to reduce the confusion on what is needed in each section. It was also asked whether more language could be added to the page to give better direction to faculty when completing the form. Melissa Jauregui indicated that anything was possible and perhaps the representative should send a list of those items that would be multiple-choice for the assessment methods and any explanatory language that would make the form seem simpler. This language would then be compiled and brought back to the next committee meeting for review.

d. SLO/PLO revision of assessment criteria and achievement targets

Dr. Aviles requested comments from the committee members on whether it is appropriate for a faculty member to initiate an SLO revision to update the assessment methods, assessment criteria or the achievement target. The committee agreed that of course it would be necessary to review the SLO if the actual SLO language were changing but what about the other components of the document. A brief discussion occurred and the committee agreed that perhaps changes to the assessment criteria and achievement targets would not necessarily require the review and approval of this committee. Once the changes discussed in item 7c are implemented in CurricUNET perhaps those fields that the committee feels can be changed without a re-approval of the SLO can be left open for editing.

e. FPD proposals for Fall 2014-Spring 2015

Dr. Aviles announced the deadline to submit FPD proposals is February 28th.

f. Minor vs. Major SLO/PLO revisions

A motion was made and seconded to table item 7f, Minor vs. Major SLO/PLO revisions. Motion carried.

8. ADMINISTRATIVE BUSINESS

a. SLO-Related Events –

- 1) FPD: PLO Assessment (2/24/14 7-10 pm in SSV 151)
General Pedagogical Strategies (3/17 /14, 7-10 pm in SSV 151)
Why Grades are Not enough (4/21/14, 7-10 pm in SSV 151),
- 2) ACCJC Conferences on Degree Qualification Profile Project (2/21, 3/21, 4/4, 5/2 in CSUSB)

9. OTHER

- a. SLO Meeting dates for Spring 2014: 2/10, 2/24, 3/10, 3/24, 4/14, 4/28, 5/12

10. ADJOURNMENT

A motion was made and seconded to adjourn the February 10, 2014 Student Learning Outcomes Committee meeting at 4:33p.m. Motion carried.

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